



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

December 13, 2024

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: *Burton Road Waterline Extension
Creation of Orchard Park Water District 17-4***

Dear Board Members:

As previously discussed, The Cornell Cooperative and Providence Farms, are requesting public water. The best way to provide fire protection and service residents in this area and possibly service future residents south of this area, is to extend a public water main down Burton Road to provide potable water for their use. The area consist of single family residences and farms with a history of shallow wells with water quality and water supply issues. It is anticipated that fire protection will be required for the Cornell Cooperative, which this will also help provide.

I therefore, recommend the Town Board authorize the Engineering Department to complete a Map, Plan and Report for the creation of Burton Road Orchard Park Water District 17-4.

Respectfully submitted,

Wayne L. Bieler, P.E.
Town Engineer

Cc: Remy Orfeo, Town Clerk
Nichole Ruf, Drescher & Malecki
File #2024.029

Timothy Gallagher, Town Attorney

RESOLVED, that the Town Board does hereby approve the appointment of Jessica Gartley as a Civil Service Fitness Program Coordinator in a hourly, non-union position with a salary of \$25.00 per hour and a start day of January 3, 2025.

RESOLUTION ADOPTING THE NON-UNION SALARY SCHEDULE

WHEREAS, hourly wages and salaries have been determined for the non-union personnel as of January 1, 2025; now, therefore be it

RESOLVED, that effective from and as of January 1, 2025, the salaries, as attached hereto and made a part of this Resolution, be accepted and approved for non-union employees.

Town of Orchard Park
2025 Salaries - Nonunion Raises

Employee Name	Title	Union Group	2025 Rate	2025 Salary
Mariano, John	Town Board Member	Elected		\$ 23,478.72
Liberti, Joseph	Town Board Member	Elected		\$ 23,478.72
Mombrea, Julia	Town Board Member	Elected		\$ 23,478.72
Honer, Scott	Town Board Member	Elected		\$ 23,478.72
Pastrick, Michael	Town Justice	Elected		\$ 53,916.92
De Rosas, Jorge	Town Justice	Elected		\$ 53,916.92
Falzone, Marie	Court Clerk	Non-Union Full	27.13	\$
Miller, Courtney **	Court Clerk	Non-Union Full	23.69	\$
Kelly, Suzanne **	Court Clerk - Part Time	Non-Union Part	17.00	\$
Majchrzak, Eugene	Supervisor Budget Officer	Elected Appointed		\$ 89,953.73 \$ 6,768.80
Potopchuk, Carolyn	Assistant to Supervisor	Non-Union Part	19.10	\$
Jurek, Tricia	Accounting Clerk	Non-Union Full	28.87	\$
Comisso, Jennifer **	Payroll Clerk	Non-Union Full	26.74	\$
Kenlon, Nancy	Assessor	Department Manager		\$ 90,176.62
Iannarelli, Rita	Clerical Personnel - Part Time	Non-Union Part	16.89	\$
Orfeo, Remy	Town Clerk Vital Statistics Officer	Elected Appointed		\$ 76,794.86 \$ 4,458.07
Perram, Mary	Records Management Officer	Appointed		\$ 4,636.39
Spengler-Serwinski, Jennifer	Tax - Deputy Town Clerk	Non-Union Full	30.55	\$
Brady, Jennifer	Second Deputy Town Clerk	Non-Union Full	24.39	\$
Faust, Michelle	Deputy Town Clerk	Non-Union Full	27.80	\$
Swarbrick, Kathy	Records Management Clerk - Part Time	Non-Union Part	18.77	\$
Gallagher, Timothy	Tax Assistant - Part Time	Non-Union Part	29.48	\$
Bailey, John	Town Attorney Prosecutor	Appointed Appointed		\$ 54,486.87 \$ 9,454.76
Messina, Charles	Deputy Town Attorney	Appointed		\$ 21,344.31
Bieler, Wayne	Prosecutor	Appointed		\$ 5,943.05
Ostrander, Thomas	Town Engineer Assistant Municipal Engineer	Department Manager Non-Union Full		\$ 130,616.25 \$ 90,900.10
Gasiorowski, Cheryl	Stipend Cleaner - Part Time	Non-Union Full Non-Union Part		\$ 2,600.00 \$ 16.50
Stewart, Amy **	Cleaner - Part Time	Non-Union Part	16.50	\$

Fisher, Gary	Cleaner - Part Time	Non-Union Part	\$	16.50	
Melendez, Alex	Cleaner - Part Time	Non-Union Part	\$	16.50	
Ensminger, Alex	Cleaner - Part Time	Non-Union Part	\$	16.50	
Pepero, Paul	Director of IT Stipend	Non-Union Full	\$		127,443.61
		Non-Union Full	\$		7,245.00
Denz, Shannon **	Computer Technician	Non-Union Full	\$	23.81	
Trigilio, Christian *	Computer Technician	Non-Union Full	\$	27.07	
	Dispatcher - Part Time	Non-Union Part	\$	31.21	
Welch, Kristin	Recreation Director	Department Manager	\$		86,008.00
Stevens, Christine	Recreation Attendant - Part Time	Non-Union Part	\$	16.75	
Santillo, Rise	Recreation Attendant - Part Time	Non-Union Part	\$	16.75	
Slotman, Andrew	Highway Superintendent	Elected	\$		99,000.00
	Parks Superintendent	Appointed	\$		9,000.00
	Sewer/Water	Appointed	\$		9,000.00
	Compost	Appointed	\$		9,000.00
	Drainage	Appointed	\$		9,000.00
Carey, Michael	Working Crew Chief	Non-Union Full	\$	37.61	
Hemingway, Susan	Community Activity Director	Non-Union Full	\$	26.94	
Ensminger, Alex	CAC Personnel - Part Time	Non-Union Part	\$	16.50	
Graham, Lynn	CAC Personnel - Part Time	Non-Union Part	\$	16.50	
Higgins, Patrick	CAC Personnel - Part Time	Non-Union Part	\$	16.50	
King, Barb	CAC Personnel - Part Time	Non-Union Part	\$	16.50	
Nowak, Richard	CAC Personnel - Part Time	Non-Union Part	\$	16.50	
Galley, Maria	Senior Center Director	Department Manager	\$		72,177.46
Turner, Kayla	Senior Center Assistant - Part Time	Non-Union Part	\$	22.00	
Otis, Claire	Senior Center Staff - Part Time Receptionist	Non-Union Part	\$	17.00	
Kornowicz, Kevin	Kitchen Manager	Non-Union Part	\$	17.00	
Kostran, Robert	Senior Center Staff - Part Time	Non-Union Part	\$	17.00	
Olandt, Barb	Senior Center Staff - Part Time	Non-Union Part	\$	16.25	
Gartley, Gina **	Senior Center Staff - Part Time	Non-Union Part	\$	17.00	
Sanna, Margaret	Senior Center Staff - Part Time	Non-Union Part	\$	18.00	
Deluca, John	Conservation Board Alternate	Appointed	\$		1,103.68
Jaeger, Thomas	Conservation Board Member	Appointed	\$		1,103.68
Claneaux, Bernadette	Conservation Board Member	Appointed	\$		1,103.68
Schechter, Rich	Conservation Board Chairperson	Appointed	\$		1,416.82

Witt, Kyle	Conservation Board Member	Appointed		\$	1,103.68
Ward, David	Conservation Board Member	Appointed		\$	1,103.68
Grosjean, Amy	Conservation Board Member	Appointed		\$	1,103.68
Lebedzinski, Melissa	Conservation Board Member	Appointed		\$	1,103.68
Rodgers, Sydney *	Dispatcher - Part Time	Non-Union Part		\$	28.92
Schreiber, Chelsea *	Dispatcher - Part Time	Non-Union Part		\$	31.97
Galas, Jacob *	Dispatcher - Part Time	Non-Union Part	-	\$	31.21
Kessel, Courtney *	Dispatcher - Part Time	Non-Union Part		\$	31.97
Manne, Kristin	Administrative Aid - Police	Non-Union Full		\$	29.45
Kaczor, Jaqueline	Bingo Inspector	Appointed		\$	1,821.78
McCarthy, Thomas	Dog Control Officer Assistant	Non-Union Part		\$	23.24
Minor, Thomas	Building Inspector/CEO	Department Manager		\$	81,950.73
Holland, David	Code Enforcement Officer - Part Time	Non-Union Part		\$	35.92
Fulton, Marla	Clerk Typist - Part Time	Non-Union Part		\$	16.48
Williams, Michael	Zoning Board Alternate	Appointed		\$	1,104.05
Bowers, Kim	Zoning Board Member	Appointed		\$	1,104.05
Kaczor, Lauren	Zoning Board Chairperson	Appointed		\$	1,417.56
Lennartz, Robert	Zoning Board Member	Appointed		\$	1,104.05
Mateer, Dwight	Zoning Board Member	Appointed		\$	1,104.05
Meiz, Robert	Zoning Board Member	Appointed		\$	1,104.05
Worang-Zizzi, Anna	Director of Community Development	Non-Union Full		\$	23.00
Baich, Nicholas	Planning Board Member	Appointed		\$	1,104.05
Long, Alex	Planning Board Member	Appointed		\$	1,104.05
Fabinsky, Harol	Planning Board Chairperson	Appointed		\$	1,417.30
Heppner, Jr Henry	Planning Board Member	Appointed		\$	1,104.05
Kaczor, David	Planning Board Member	Appointed		\$	1,104.05
Bennett, Gregory	Planning Board Member	Appointed		\$	1,104.05
Mellerski, David	Planning Board Alternate	Appointed		\$	1,104.05
Murray, Philip	Planning Board Member	Appointed		\$	1,104.05
Kuhnle, Christopher	Assistant Highway Superintendent	Appointed		\$	8,240.00
Smith, Jeffrey	Working Crew Chief	Non-Union Full		\$	43.40
Fulton, Bill	Working Crew Chief	Non-Union Full		\$	36.68
	Working Crew Chief	Non-Union Full		\$	37.35
Geitter, Randy	Working Crew Chief	Non-Union Full		\$	35.79

Opoka, James	Part-Time Laborer	Non-Union Part	\$	21.22
Helwig, David	Part-Time Laborer	Non-Union Part	\$	21.94

*Non-Union Dispatcher follow White Collar salary steps - 2025 wage increase pending new union agreement

** Rate increase will occur on anniversary date

Hired 5/22/2024
Hired 5/22/2024

Hired 2/20/2024

Hired 4/4/2024

Hired 1/29/2024

Hired 3/4/2024



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

December 13, 2024

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: *Elmtree & Dorchester Road Reconstruction Project
Town Board to declare lead agency for SEQR &
Grant site plan approval***

Dear Board Members:

As previously discussed, the Town has complete the long SEQR forms for the Elmtree & Dorchester Road Reconstruction Project Type 1 and on November 11, 2024, The Planning Department sent out for the long EAF for SEQR coordinated review and seeking Lead Agency on the. At this time the Town has received several responses without objection to the Towns request for lead agency and the 30 day review window has closed.

I, therefore, recommend the Town Board declare the following:

1. This is a Type 1 action based on the submitted Long EAF Part 1.
2. Adopt a resolution approving the Elmtree & Dorchester Road Reconstruction Project site plan.

Respectfully submitted,

Wayne L. Bieler, P.E.
Town Engineer

Cc: Remy Orfeo, Town Clerk
David Britton, Nussbaumer & Clarke, Inc.
File #2009.015.1

Timothy Gallagher, Town Attorney
Nichole Ruf, Drescher & Malecki

A Resolution Establishing a Steering Committee for the Stadium Re-Zoning Project

WHEREAS, the Town of Orchard Park recognizes the importance of strategic planning and development for the area surrounding the stadium to maximize its potential and benefit the community; and

WHEREAS, it is essential to form a dedicated committee to oversee and guide the re-zoning process, ensuring the interests and well-being of the community are prioritized.

NOW, THEREFORE be it

RESOLVED, by the Town Board of Orchard Park that a Steering Committee for the Stadium Re-Zoning Project is hereby established, consisting of the following members:

- Joe Liberti, Chair
- JoAnn Litwin as Co-Chair.
- Peter Lukasiewicz/Wayne Bieler
- John Mariano
- Anna Worang-Zizzi
- Don Lorentz
- Dave Holland
- May add another town business owner or town resident.

and be it further,

RESOLVED, that the Steering Committee shall meet once a month to discuss and oversee the re-zoning project, provide recommendations, and ensure that the project aligns with the town's development goals and comprehensive plan, and be it further

RESOLVED, that the Steering Committee shall report its findings and progress to the Town Board once a month and seek approval for major decisions and milestones, and be it further

RESOLVED, this resolution shall take effect immediately upon its adoption.

Resolution for Budget Amendment
Legal Settlement 2024

WHEREAS, the Town was required to pay for a judgement in the amount of \$900,000,
and,

WHEREAS, the Town does not have the funds available within the 2024 budget,

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorizes the following amendment of the
Town's 2024 budget to utilize use of unassigned fund balance to provide funds to pay the
judgement:

General Fund Amendment:

Increase use of unassigned fund balance		
A00000 30	General Fund Fund Balance	\$ 900,000

Increase appropriation account:		
A01910 50557	Judgements & Claims	\$ 900,000

TOWN OF ORCHARD PARK

BUILDING INSPECTOR MONTHLY REPORT

MONTH OF NOVEMBER 2024

BUILDING PERMITS	# OF	VALUE	BUILDING PERMITS	# OF	VALUE
NEW CONSTRUCTION:			ABOVE GROUND POOLS	0	0.00
SINGLE DWELLING	8	3,359,920.00	INGROUND POOLS	0	0.00
DOUBLE DWELLING	0	0.00	DECKS	1	37,960.00
APT/MULTI-FAMILY	0	0.00	ELECTRICAL	5	17,785.00
COMMERCIAL	0	0.00	FENCES	4	18,890.00
ADDITIONS:			GARAGE / BARN / POLE BARN	1	9,999.00
RESIDENTIAL	1	97,000.00	GENERATORS	18	184,381.00
COMMERCIAL	0	0.00	MISC. (OPERATING/ DEMO)	1	100.00
ALTER/REPAIR:			PORCH/PATIO	2	60,000.00
RESIDENTIAL	4	75,900.00	SHEDS	6	35,019.00
COMMERCIAL / TENANT BO	3	802,500.00	SIGNS	4	12,160.00
COMMERCIAL MISC.	3	97103.00	RESIDENTIAL MISC.	12	222,448.00
SOLAR PV SYSTEM			TOTAL:	73	5,031,165.00

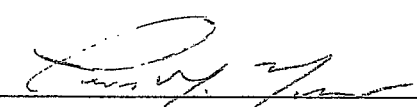
INSPECTIONS	NUMBER OF INSPECTIONS PER ZONE				TOTAL
	1	2	3	4	
TYPE:					
NEW CONSTRUCTION:					
RESIDENTIAL	17	3	14	10	44
COMMERCIAL	0	0	1	4	5
ADDITIONS:					
RESIDENTIAL	0	1	1	0	2
COMMERCIAL	0	0	0	3	3
ALTER/REPAIR:					
RESIDENTIAL	12	4	4	0	20
COMMERCIAL / TENANT BO	0	0	2	4	6
ABOVE GROUND POOLS	0	0	0	0	0
INGROUND POOLS	2	0	0	0	2
DECKS	0	2	5	1	8
ELECTRICAL	0	0	0	0	0
FENCES	3	2	1	0	6
GARAGE/BARN/POLE BARN	3	1	0	0	4
GENERATORS	4	0	1	1	6
MISC.	1	3	1	5	10
PROPERTY MAINTANICE	0	1	0	9	10
SHEDS	1	4	5	1	11
SIGNS	0	0	0	0	0
SOLAR PV SYSTEM	0	0	0	0	0
FIRE INSPECTIONS	0	6	3	19	28
CLOSEOUT INSPECTIONS	0	0	0	0	0
TOTAL INSPECTIONS:	43	27	38	57	165

Meetings Attended	Town Board	Planning Board	Z B A	Court
Tom Minor	3	2		
John Wittmann			1	
Natalie Nawrocki				
Paul Tatko				

ZONING BOARD OF APPEALS: GRANTED: 4 DENIED: 0 N/A

REMARKS:

SIGNATURE: _____



DATE: 12/9/2024