

**TOWN BOARD MEETING  
Town of Orchard Park**

**22<sup>nd</sup> Town Board Meeting**

**November 15, 2023**

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**Conor Flynn**  
Councilmember

**Julia Mombrea**  
Councilmember

**Eugene Majchrzak**  
Supervisor

**Joseph Liberti**  
Councilmember

**Scott Honer**  
Councilmember

**Wayne Bieler**  
Town Engineer

**Town Board  
&  
Principal Officers**

**Remy Orffeo**  
Town Clerk

**Andrew Slotman**  
Supt. of Highways

**Timothy Gallagher**  
Town Attorney

**Ed Leak**  
Director of Rec.,  
Parks, & Forestry

**Patrick Fitzgerald**  
Chief of Police

**Tom Minor**  
Building Inspector

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**I SUPERVISOR CALL TO ORDER**

- Pledge of Allegiance
- Roll Call
- Fire Safety Notification: “Fire exits are located at the rear of the board room and at the doorway to the left. If notified, please move in a calm and orderly fashion to the nearest exits”.
- If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics.

**II MINUTES Regular Town Board: November 1, 2023**

**III PUBLIC HEARING**

1. Public Hearing regarding the 2024-2025 Community Development Block Grant Program.

**IV PUBLIC COMMENT ON OLD BUSINESS \*4 minute time limit per resident\***

**V OLD BUSINESS**

1. Town Board to approve Change Order #1 for the Elmtree and Dorchester Reconstruction Project.

**IV PUBLIC COMMENT ON NEW BUSINESS \*4 minute time limit per resident\***

**VII NEW BUSINESS**

1. Town Board to approve the Town Vehicle Policy.
2. Town Board to authorize the Highway Superintendent to declare and sell 2023 surplus equipment.
3. Town Board to authorize the Highway Superintendent to publish a Notice to Bidders in the Orchard Park Bee to accept bids for a Combination Sewer Jet and Vacuum Truck.
4. Town Board to accept the bid for a 2023 Chevrolet Silverado 2500HD 4WD Regular Cab Truck for the Highway Department.
5. Town Board to appoint a part-time Recreation Attendant to the Senior Center.

6. Town Board to appoint part-time staff to Orchard Park's 2023 Recreation Department.
7. Town Board to approve a Site Plan and authorize a building permit for 5720 Ellis Road.
8. Town Board to refer the following to the Planning Board for their review and recommendation:
  - 5455 Webster Road, located on the south side of Webster Road, west of California Road, Zoned B-2. Bammel Architects, on behalf of their client, is requesting a Building Permit and Site Plan approval to construct a 50'-0" x 42'-0" Building addition. (SBL# 161.09-5-3.21)
9. Town Board to refer the following to the Planning & Conservation Boards for their review and recommendation:
  - 5701 Burton Road, located on the east side of Burton Road, Zoned R-2. James Bammel Architects, P.C. is representing "Providence Farm Collective" with a request to construct a 6,000 +/- sq. ft. Pole Barn, Hub Facility. (SBL#184.15-1-5.13)

**VIII BUSINESS FROM THE FLOOR** \*4 minute time limit per resident\*

**IX ELECTED OFFICIALS & DEPARTMENT MANAGERS**

Supervisor Eugene Majchrzak  
Councilmember Conor Flynn  
Councilmember Scott Honer  
Councilmember Joseph Liberti  
Councilmember Julia Mombrea  
Town Clerk Remy Orffeo  
Town Attorney Tim Gallagher  
Building Inspector Tom Minor  
Chief of Police Patrick Fitzgerald  
Director of Recreation, Parks & Forestry Ed Leak  
Highway Superintendent Andrew Slotman  
Town Engineer Wayne Bieler  
Department Heads  
County & State Representatives

**X APPROVAL OF BILLS**      **Warrant #22**

**XI REPORTS**

- Orchard Park's October 2023 Building Inspector's Report

**XII ADJOURNMENT**