

TC

RESOLVED, that the Town Board does hereby approve the promotion of Natalie Nawrocki, from Building and Zoning Clerk to Assistant Code Enforcement Officer, effective July 30, 2023, pay rate \$31.19 (Range 9) as recommended by Human Resources and the Building Inspector.

RESOLVED, that the Town Board does hereby authorize the following transfer of the 2023 adopted budget in the amount of \$15,000.00

Increase Appropriations:		
PS3120 50200	Police Communications	\$15,000.00
Decrease Appropriations:		
A08760 50444	Emergency Management Communications	\$15,000.00

TC

RESOLVED, that the Town Board does hereby approve a resident's request to blockade a portion of Aspen Lane, Autumn Lane and Cypress Lane for a block party on August 26, 2023.

TC

RESOLVED, that the Town Board does hereby accept the resignation of Full Time Public Safety Dispatcher Tara Scolese; and let it be further

RESOLVED, that the Town Board does hereby appoint Tara Scolese as a Part Time Public Safety Dispatcher-Seasonal, effective July 12, 2023. Her current rate of pay is range 0007 step E.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

July 31, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Advertisement of Junior Engineer Position
Orchard Park Engineering Department**

Dear Board Members:

As you know, the Engineering Department has been working short staffed since the end of 2022. Due to the Engineering Department's work load and various aging infrastructure, requiring reconstruction or replacements, it would benefit projects in the Department to fill one of the vacant positions. To date no candidates were interested with previous advertised Assistant Civil Engineer title or Principal Senior Assistant titles. And currently there is no civil service lists for any relevant titles. The vacant Junior Engineer is a possible title the Town may find a candidate. A Junior Engineer, although would likely have little experience could still assist with the increased technical workload associated with maintaining the Town's increasing aging infrastructure.

Distinguishing features of the classification includes: performing entry level professional engineering work in the office or field in connection with design, inspection, maintenance and/or construction of civil engineering projects. The incumbent performs complex technical duties and applies the principles of civil engineering to a variety of engineering problems either as a regular assignment or as a training experience. Work is performed under the direct supervision of higher-ranking engineering staff with limited leeway for the exercise of independent judgement. Supervision is exercised over lower level technical and labor class employees, and does related work as required.

Minimum qualifications include graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Civil Engineering. There is no current civil service list per human resources for the Junior Engineer, Junior Municipal Engineer or Junior Civil Engineer titles.

Therefore, I recommend that you approve the advertisement for the civil service classification title Junior Engineer Position for the Orchard Park Engineering Department.

Respectfully submitted,

Wayne L. Bieler, P.E. CFM
Town Engineer

cc: Remy Orfeo, Town Clerk
Lisa McClean, Payroll
Gail Orfeo, Human Resources

O or O:\Employment -Engineering\Ad, Format, Interview Q's for Engineering
Positions\Junior Engineer\Adv for Junior Engineering, July 2023.doc
Visit the Town's website at www.orchardparkny.org



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

August 1, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Advertisement for Bid
Lakeview Avenue Reconstruction Project**

Dear Board Members:

The Orchard Park Engineering Department is finalizing plans, specifications, and bid documents for the Lakeview Avenue Reconstruction Project. Plans and specifications for this project are available for review in the Engineering Department Office.

The work will entail the complete reconstruction of the roadway and its underdrain, along with the abandonment, replacement, and relocation of approximately 3,000-lf of the existing watermain, replacement of fire hydrants, and new water service connections for residents, and along with abandonment, replacement, and relocation of approximately 170-lf of the sanitary sewer mainline, and new service connections to the residents to facilitate the road reconstruction. Bid documents will be available August 25, 2023.

I, therefore, recommend that you authorize advertisement in the Orchard Park Bee for sealed bids for the Lakeview Avenue Reconstruction Project to be opened on September 28, 2023 at 10:00am at the Orchard Park Municipal Center, Basement Meeting Room.

Respectfully submitted,

Wayne L. Bieler, P.E., C.F.M.
Town Engineer

Attachment

Cc: Remy Orfeo, Town Clerk Andrew Slotman, Highway Superintendent/Special Districts
Timothy Gallagher, Town Attorney File # 2017.018

S:\Town Projects\Lakeview Avenue Reconstruction\Correspondence\PERMISSION TO ADVERTISE 8-1-2023.doc

Visit the Town's website at www.orchardparkny.org



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

August 1, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Consultant Agreement
Chestnut Ridge Waterline Replacement Project
Subsurface Investigation Services**

Dear Board Members:

As we have discussed, to complete the Chestnut Ridge Waterline Replacement project, existing soil conditions and pavement sections (subgrade/subbase) need to be known. With the project currently out to bid, it is important to test bore the locations which have been identified. Because of the scope of the Chestnut Ridge Waterline Replacement Project being primarily within the paved areas of Chestnut Ridge Road, it is essential to perform a sub-soil investigation to know existing conditions to ensure that proper materials and methods are used for the construction documents development. A sub-soil investigation in the form of soil bores and split spoon sampling will render the data needed to make the engineering determinations required.

A proposal has been obtained from Atlantic Testing Services, Limited (formally SJB Services) to perform three (3) soil bores and four (4) pavement cores between Ellicott Road and 5077 Chestnut Ridge Road as well as prepare a report to detail the findings.

Currently the Town has allocated funds under Capital Project FX002 "Chestnut Ridge Road Watermain", \$592,585.00.

I therefore recommend that you authorize the Supervisor to sign the attached agreement with Atlantic Testing Laboratories, Limited, 5167 South Park Avenue, Hamburg, NY 14075, to provide professional services for soil borings sub-surface investigation in the amount not to exceed \$7,762.50.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

Cc: Town Clerk
Nichole Ruf, Drescher & Malecki, LLP
File #2012.013

Town Attorney
ATL, Limited

Visit the Town's website at www.orchardparkny.org

WHEREAS in June, 2017 certain real property in the Town of Orchard Park described in Exhibit A attached hereto and made a part hereof was zoned R-4 Residential, and

WHEREAS, the owner of said property described in Exhibit A petitioned the Town of Orchard Park to rezone all of said property as I-1 Industrial, and

WHEREAS, the said Town of Orchard Park, upon proper review and consideration on June 17, 2017 rezoned as I-1 so much of the property shown on Exhibit B attached hereto and made a part hereof and left the remaining part of said property as described in Exhibit C attached hereto and made a part hereof as R-4 Residential and

WHEREAS, through clerical error in preparing the official record of this zoning matter Exhibit B was left zoned as R-4 Residential and Exhibit C was rezoned I-1 Industrial,

NOW THEREFORE BE IT RESOLVED THAT:

1. The above clerical error is hereby corrected so that Exhibit B is zoned I-1 Industrial and Exhibit C is zoned R-4 Residential.