

TC



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

March 13, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Proposed Change Order #2 – Change in Scope of Work
Brush Mtn. Park – Baseball Diamond Lights**

Dear Board Members:

The Engineering Department is requesting your approval for the change of work scope to the electrical contract with Industrial Power and Lighting Corp. for the Brush Mountain Park – Baseball Diamond Lights Project in the amount of \$6,650.00. If approved, this would increase the total contract amount to \$12,112.10.

Change Order #2 is requested to perform additional work not included under their original bid. The change in scope of work involves supplying and installing 17 ballasts and sockets out of the 22 total light fixtures. Due to the height of the field lights, the Town and contractor could not anticipate defective ballasts & mogul sockets on the existing light poles when this work was solicited. Change Order #2 totals \$6,650.00 for labor, materials and equipment.

I, therefore, recommend that you approve Change Order #2 to our contract with Industrial Power and Lighting Corp. for the Brush Mountain Park – Baseball Diamond Lights Project in the amount of an increase of \$6,650.00.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM.
Town Engineer

Attachment

cc: Remy Orffeo, Town Clerk
Industrial Power and Lighting Corp.
File # 2021-020

WHEREAS, there is a vacancy for a cleaner in the Town of Orchard Park Maintenance Department, and

WHEREAS, Cody Magill has demonstrated the ability to perform the functions of a cleaner in the Maintenance Department, and

WHEREAS, the Head of the Maintenance Department Robert Benning recommends the hiring of Cody Magill as a cleaner in the Maintenance Department

NOW, THEREFORE be it

RESOLVED that

Based on the recommendation of the Head of Maintenance Robert Benning, Cody Magill is hired as a non-union cleaner in the Maintenance Department at a rate of \$15.00 per hour, not to exceed 15 hours per week effective March 13, 2023.

WHEREAS, there is a vacancy for a cleaner in the Town of Orchard Park Maintenance Department, and

WHEREAS, Emily Gasiorowski has demonstrated the ability to perform the functions of a cleaner in the Maintenance Department, and

WHEREAS, the Head of the Maintenance Department Robert Benning recommends the hiring of Emily Gasiorowski as a cleaner in the Maintenance Department

NOW, THEREFORE be it

RESOLVED that

Based on the recommendation of the Head of Maintenance Robert Benning, Emily Gasiorowski is hired as a non-union cleaner in the Maintenance Department at a rate of \$15.00 per hour, not to exceed 10 hours per week effective March 13, 2023.

**RESOLUTIONS to fill out Activity Center Evening / Weekend Front Desk coverage
submitted by Sue Hemingway
3/6/23**

RESOLVED that the Town Board does hereby approve the appointment of **Richard Nowak** to the position of part time evening and weekend receptionist at the Community Activity Center at a pay rate of \$15.00 / hour with a \$.50/hour increase upon completion of 6 months of employment meeting performance expectations. This will take effect March 10, 2023 and will be at the Range of Group 9, non-union upon the recommendation of the Community Activity Center Coordinator.

RESOLVED that the Town Board does hereby approve the appointment of **Barbara King** to the position of part time evening and weekend receptionist at the Community Activity Center at a pay rate of \$15.00 / hour with a \$.50/hour increase upon completion of 6 months of employment meeting performance expectations. This will take effect March 10, 2023 and will be at the Range of Group 9, non-union upon the recommendation of the Community Activity Center Coordinator.

RESOLVED that the Town Board does hereby approve the appointment of **Alexander Ensminger** to the position of part time evening and weekend receptionist at the Community Activity Center at a pay rate of \$15.00 / hour with a \$.50/hour increase upon completion of 6 months of employment meeting performance expectations. This will take effect March 10, 2023 and will be at the Range of Group 9, non-union upon the recommendation of the Community Activity Center Coordinator.

TC

WHEREAS, there are vacancies for part-time clerks in the Town of Orchard Park Building Inspector's office, and

WHEREAS, Nicole Blum has demonstrated the ability and experience to perform the function of a part-time clerk in the Building Inspector's office, and

WHEREAS, the Building Inspector Tom Minor recommends the hiring of Nicole Blum effective March 13, 2023 as a part-time clerk in the Building Inspector's office

NOW, THEREFORE be it

RESOLVED that

Based on the recommendation of Tom Minor, Building Inspector, Nicole Blum is hired as a non-union part-time clerk in the Building Inspector's office at a rate of \$16.00 per hour, effective March 13, 2023. Start time and days of employment to be determined by the Building Inspector.

WHEREAS, there are vacancies for part-time clerks in the Town of Orchard Park Building Inspector's office, and

WHEREAS, Denise Argen has demonstrated the ability and experience to perform the function of a part-time clerk in the Building Inspector's office, and

WHEREAS, the Building Inspector Tom Minor recommends the hiring of Denise Argen effective March 20, 2023 as a part-time clerk in the Building Inspector's office

NOW, THEREFORE be it

RESOLVED that

Based on the recommendation of Tom Minor, Building Inspector, Denise Argen is hired as a non-union part-time clerk in the Building Inspector's office at a rate of \$16.00 per hour, effective March 20, 2023. Start time and days of employment to be determined by the Building Inspector.

TC

RESOLVED, that the Town Board does hereby approve the Highway Superintendent to declare surplus of vehicles and equipment for 2023; and be it further

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to sell the 2023 surplus vehicles and equipment, a list of the 2023 surplus vehicles and equipment will be on file in the Town Clerk's Office.

TC

2023 Highway Department Equipment to Surplus

2014 John Deere 130G Excavator Vin 1FF130GXAE040574

2010 Ford F-150 pickup Vin 1FTFX1EV7AFC63410

2009 Gradall XL-3100 Vin 3140000249

2009 International model 4300 four door chipper truck (hybrid) Vin
1HTMMAAN29H143751

2005 International model 7400 plow truck Vin 1HTWDAARO5J190291

2005 International model 4200 cargo truck Vin 1HTMPAFN85H122963

1994 Ford Vacall model ES-13ATD Vin 1FDYH81E3RVA44378

1994 John Deere 555G TC Crawler Loader Vin TO555GA804054

Dog warden utility body (truck cap)

11 Foot flatbed off of green stake truck

5 foot box blade

3 point post hole digger

Ripper tooth for gradall

Grading blade for gradall

Timbers from topsoil barn that collapsed

Steel I beams from old sewage plant

Roughly 100 feet of used 15 inch corrugated pipe

18 inch backhoe bucket for 555 backhoe

76

WHEREAS, in accordance with our replacement program, the Highway Department is looking to purchase a 2023 Cat 308 CR Excavator; and

WHEREAS, per the sales order date of February 15, 2023, this purchase is under a National Buying Alliance contract with Sourcewell Contract #PC66406; and

WHEREAS, the monies are in the budget, and the contract for the purchase will be kept on file in the Town Clerk's office.

NOW, THEREFORE be it

RESOLVED, that the Town Board does hereby authorize the Highway Department to purchase a 2023 Cat 308 CR Excavator upon the recommendation of the Highway Superintendent.



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

March 13, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Federal Aid Local Project Agreement
Town of Orchard Park Pedestrian Walkability; Construction of Sidewalks
and Crosswalks to Improve Safe Routes to Schools
PIN 5764.71, Contract # D040776**

Dear Board Members:

As discussed, the State of New York Department of Transportation has officially approved the Town's Project Application for the Safe Routes to Schools Sidewalk & Crosswalk Project for Preliminary Engineering Design and ROW Incidentals.

The Town of Orchard Park Pedestrian Walkability; Construction of Sidewalks and Crosswalks to Improve Safe Routes to Schools Project is estimated at \$2,000,000. The Federal share will equal \$1,600,000 (80%) and the Local share is \$400,000 (20%). The Grant requires the Town, by means of resolution, commit to administer and pay 100% of the costs for preliminary engineering and right-of-way incidentals equaling \$380,000. As the project progresses, the Federal share 80% of the cost of the subject projects preliminary engineering and right-of-way incidental phases, which currently equals \$304,000, will be reimbursed.

The OPSC has worked with the Town Attorney and will sign the agreement for their portion of the project that falls on the Orchard Park School District property (+/- \$200,000).

I, therefore, recommend that you adopt the following resolutions:

- Authorize the Supervisor and Town Attorney to execute (all necessary) contract items for the Federal Aid Highway Local Project Agreement with New York State Department of Transportation for the Town of Orchard Park Pedestrian Walkability; Construction of Sidewalks and Crosswalks to Improve Safe Routes to Schools Project.
- Authorize the Town of Orchard Park to pay in the first instance 100% of the Federal shares of the cost of the preliminary engineering (design I-VI) and right-of-way incidentals phases (\$380,000). If these items exceed \$380,000, the Town will convene its Board to appropriate the excess amount immediately upon notification by the NYSDOT.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM.
Town Engineer

Attachment

CC: Remy Orfeo, Town Clerk/with contract, Timothy Gallagher, Town Attorney/with contract

File #2021-021

Visit the Town's website at www.orchardparkny.org



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

March 14, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

Re: Orchard Park Highway Facility Project Master Plan Adoption

Dear Board Members:

As you are aware, C&S Companies was solicited and hired to develop a master planning document for the future development of the current Orchard Park Highway Facility located on South Taylor Road.

C&S Companies worked directly with the Highway Superintendent, Engineering Department and Town Supervisor to create a plan for all integral parts of a fully functioning Highway Department complex. The plan also accounts for the Special Districts, Parks & Grounds, Police storage, salt storage and a multicomponent fuel facility. The document prepared by C&S identifies current conditions and proposes four (4) projects that would meet the Town's needs, with room for future growth. The four projects in the plan are as follows: Project 1 – Highway Garage (admin., repair, storage, etc.), Project 2 – Fuel Facility (covered dispensary for diesel & gas), Project 3 – Salt Barn & Topsoil Bldgs. (material storage), and Project 4 – Storage Bldg., Wash Bay, Storage Bins.

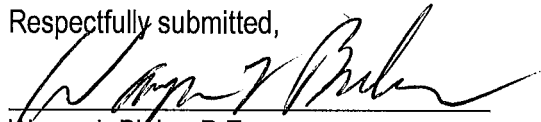
As you are aware, C&S is currently under contract for the design/bidding of Project #2 - the Fuel Facility. This design work will start back up as the new location has been identified that works with the master plan and funding has been allocated for design. As you know, the existing underground fuel tanks are an environmental concern and becoming an insurance coverage issue. C&S is currently developing the scope contract for Project #3 – the Salt/Topsoil Barn. Their original structural inspection contract for this structure was paused and the funds will be transferred to a replacement design/bidding contract.

C&S Companies finalized the "Town of Orchard Park Highway Facility Master Plan & Estimate" on March 3, 2023. The document was reviewed by involved parties and then emailed to the Town Board for review and comment. Final layout design copies were given out on March 1, 2023 at the Town Board Work Session. With the approval of the master plan, the Town can start the (RFQ) process for Project 1. With an actual design completed, better construction estimates can be developed.

I, therefore, recommend that the Town Board adopt the following resolutions:

1. Accept and adopt the "Town of Orchard Park Highway Facility Master Plan" prepared by C&S Companies, 499 Col. Eileen Collins Blvd., Syracuse, New York 13212 on March 3rd, 2023.
2. Authorize the Request for Qualification (RFQ) for the design of Project 1, OP Highway Admin. Bldg.

Respectfully submitted,



Wayne L Bieler, P.E.

Town Engineer

Attachment

Cc: Remy Orffeo, Town Clerk
Andrew Slotman, OP Hwy Supt.
File



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

March 15, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Advertisement for Bid
Milestrip Road Abandoned Water Tank Demolition Project**

Dear Board Members:

The Orchard Park Engineering Department, as directed, is finalizing plans, specifications, and bid documents for the demolition of the abandoned Milestrip Road water tank. Plans and specifications for the Milestrip Road Abandoned Water Tank Demolition Project, prepared by the Town of Orchard Park Engineering Department, are available for review in the Engineering Department Office.

The work will entail the demolition and removal of the existing water tank, underground utility vault, abandon water mains and valves, and all concrete foundations and appurtenances. Bid documents will be available March 28, 2023.

I, therefore, recommend that you authorize advertisement in the Orchard Park Bee for sealed bids for the Milestrip Road Abandoned Water Tank Demolition Project to be opened on April 27, 2023 at 1:00pm at the Orchard Park Municipal Center, Basement Meeting Room.

Respectfully submitted,

Wayne L. Bieler, P.E., C.F.M.
Town Engineer

Attachment

cc: Remy Orffeo, Town Clerk
Timothy Gallagher, Town Attorney

Andrew Slotman, Highway Superintendent/Special Districts
File # 2014.013

Visit the Town's website at www.orchardparkny.org



TOWN OF ORCHARD PARK

MEMORANDUM

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK 14127
(716) 662-6432, ext. 2202

DATE: March 10, 2023

TO: Town Clerk, Remy Orffeo, Jenifer Brady, & Building Inspector Tom Minor
FROM: Rose Messina
SUBJECT: Item(s) for March 15, 2023 - TB Agenda

TC

OLD BUSINESS:

The Planning Board, at their 3/9/2023 meeting, recommended the following to the Town Board;

- 1. With regard to Jim's Steak-Out, 3185 Orchard Park Road, east side of Orchard Park Road, north of Delta Sonic, Zoned B-2, (SBL#152.16-4-14), that the Town Board APPROVE the Site Plan and AUTHORIZE a Building Permit to construct a 2,810 sq. ft. Building with a Drive-Thru, per the plan received on 10/28/22, based on the following conditions and stipulations:**
 1. All public notices have been filed.
 2. This is an Unlisted SEQR Action, based on the Short EAF submitted on 7/29/22, and a Negative Declaration is made.
 3. The Site Lighting is limited to those fixtures and poles indicated on the approved Site Plan. Light fixtures shall have flat lenses, and all lighting is to be directed downward and toward the site.
 4. No outside storage or display is permitted.
 5. An updated Landscape Plan, received 10/28/22, was approved by the Conservation Board with .13 Acres Green Space. In accordance with Section 144-44(C)(1)(a)(2), a Certified Check amounting to 50% of the \$22,705 Landscaping Estimate Value shall be deposited with the Town Clerk. (\$11,352.50) Conservation Board approval was granted on 12/6/2022.
 6. Any future dumpsters shall be screened, in accordance with Section 144-25(C) of the Town Code.
 7. The Applicant is to provide the Town of Orchard Park Assessor with an "independent" appraisal for the completed project by a Certified Commercial Appraiser
 8. On 1/18/23 The Town Board granted a Special Exception Use permit for a Drive-Thru at this restaurant building.
 9. Town Engineering Approval was granted on 3/2/2023.

CONTINUED ON PAGE TWO

OLD BUSINESS:

The Planning Board, at their 3/9/2023 meeting, recommended the following to the Town Board;

2. With regard to Chase Bank, Vacant Out-Parcel property, west side of Top's Fueling Station, east side of Star Buck's, located in the Tops Plaza, 3201 Southwestern Boulevard, Zoned B-2. (SBL#152.16-7-1.1)

Recommend that the Town Board APPROVE the presented Site Plan and AUTHORIZE a Building Permit, to construct a 3,500-sq.ft. Building with a Drive-Thru ATM, per the plan received on 3/07/2023, based upon the following conditions and stipulations:

1. All public notices have been filed.
2. This is an Unlisted SEQR Action, based on the Short EAF submitted on 11/14/22, and a Negative Declaration is made.
3. The Site Lighting is limited to those fixtures and poles indicated on the approved Site Plan. Light fixtures shall have flat lenses, and all lighting is to be directed downward and toward the site.
4. No outside storage or display is permitted.
5. A Landscape Plan, received 11/14/22, was approved by the Conservation Board with .27 Acres Green Space. In accordance with Section 144-44(C)(1)(a)(2), a Certified Check amounting to 50% of the \$39,600 Landscaping Estimate Value shall be deposited with the Town Clerk, (\$19,800). Conservation Board approval was granted on 12/06/2022.
6. All future dumpsters shall be screened, in accordance with Section 144-25(C) of the Town Code.
7. The Applicant is to provide the Town of Orchard Park Assessor with an "independent" appraisal for the completed project by a Certified Commercial Appraiser
8. On 1/18/23 the Town Board granted a "Special Exception" Use Permit for a Drive-Thru ATM at this Building.
9. Town Engineering Approval was granted on 3/8/2023.

3. With regard to NYSEG, V/L Big Tree Road, south side of Big Tree Road, (Route 20A), west of shadow Lane, Zoned R-3. (SBL#172.05-9-3)

Recommend that the Town Board APPROVE the presented Site Plan received on 1/23/2023, and AUTHORIZE a Building Permit for a six-foot tall chain link fence based on the following conditions and stipulations:

1. All public notices have been filed.
2. This is a Type II SEQR Action and no determination by the Planning Board is required.
3. Chapter 144-28 (A) (3) – *Essential Service Facilities* of the Town Code are required to have adequate fences, barriers and other safety devices shall be provided and shall be landscaped in accordance with the provisions of §144-25.
4. No outside storage or Display is permitted
5. Planning Board to determine Landscaping Plan, if any, to be submitted; Planning Board is requiring a Landscape Plan be submitted to the Conservation Board for review and approval.

CONTINUED ON PAGE THREE

6. The Petitioner will insure that any currently damaged or otherwise distasteful section of fence will be repaired to be as newly constructed.

NEW BUSINESS:

TC

Please refer the following item to the Planning and Conservation Boards for review.

1. 3507-3519 North Buffalo Road, located on the southeast corner of North Buffalo Street and Milestrip Road, Zoned B-3. Applicant is proposing to construct an 11,544 +/- Sq. ft. Medical Office Building with parking and site improvements. (SBL# 161.08-2-1 & 161.08-2-21.1)

TOWN OF ORCHARD PARK

TC

BUILDING INSPECTOR MONTHLY REPORT

MONTH OF JANUARY 2023

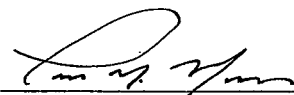
BUILDING PERMITS	# OF	VALUE	BUILDING PERMITS	# OF	VALUE
NEW CONSTRUCTION:			ABOVE GROUND POOLS		
SINGLE DWELLING	2	865,000	INGROUND POOLS		
DOUBLE DWELLING			DECKS	1	1,200
APT/MULTI-FAMILY			ELECTRICAL	9	25,810
COMMERCIAL			FENCES	2	23,850
ADDITIONS:			GARAGE / BARN / POLE BARN	1	100
RESIDENTIAL	1	25,000	GENERATORS	16	274,772
COMMERCIAL			MISC. (OPERATING/ DEMO)		
ALTER/REPAIR:			PORCH/PATIO		
RESIDENTIAL	8	108,950	SHEDS		
COMMERCIAL / TENANT BO			SIGNS	4	50,560
COMMERCIAL MISC.	3	490,873	RESIDENTIAL MISC.	3	12,690
SOLAR PV SYSTEM	2	66,700	TOTAL:	52	1,945,505

INSPECTIONS TYPE:	NUMBER OF INSPECTIONS PER ZONE				TOTAL
	1	2	3	4	
NEW CONSTRUCTION:					
RESIDENTIAL	10	3	10	10	33
COMMERCIAL				8	8
ADDITIONS:					
RESIDENTIAL	1	2	1	1	5
COMMERCIAL				9	9
ALTER/REPAIR:					
RESIDENTIAL	9	3		3	15
COMMERCIAL / TENANT BO	1	1	6	7	15
ABOVE GROUND POOLS	1				1
INGROUND POOLS	3				3
DECKS	1	2		6	9
ELECTRICAL	6	5	10	15	36
FENCES					
GARAGE/BARN/POLE BARN	1				1
GENERATORS	5	4	6	8	23
MISC.	3	1	2	6	12
PROPERTY MAINTENANCE	5	6	4	14	29
SHEDS	1		1		2
SIGNS					
SOLAR PV SYSTEM					
FIRE INSPECTIONS	1	1		2	4
CLOSEOUT INSPECTIONS					
TOTAL INSPECTIONS:	48	28	41	89	206

Meetings Attended	Town Board	Planning Board	Z B A	Court
Tom Minor	4	1		
John Wittmann			1	
Rayne Degre				
Robert Rendon				
Natalie Nawrocki				

ZONING BOARD OF APPEALS: GRANTED: 3 DENIED: 0

REMARKS:

SIGNATURE: 

DATE: 2-24-2023