

TC

PUBLIC NOTICE

PLEASE TAKE NOTICE that a Public Informational Meeting will be held by the Town Board of the Town of Orchard Park, on May 18, 2022 at 7:00 PM (local time) at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park New York 14127, to receive public comment on the draft Stormwater Phase II annual report for 2021-2022. A copy of this report will be on file in the Town Clerk's Office for review. At such time, all interested persons will be given an opportunity to be heard.

Remy C. Orffeo
Town Clerk
April 11, 2022



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

April 6, 2022

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Stormwater Phase II Annual Report for 2021 - 2022
Coverage under an SPDES General Permit for Stormwater Discharges from MS4's**

Dear Board Members:

Per the Federal EPA Environmental Conservation Law, Clean Water Act, and Stormwater Phase II regulations, the Town must submit to the New York State Department Environmental Conservation, a Stormwater Management Program annual report outlining the Town's progress in meeting the Notice of Intent (NOI) goals.

The 2021-2022 copy of the draft annual report will be placed in the Town Clerks Office for public review and comments. A draft copy will be forwarded to the Town Board, Building Inspector, Highway Superintendent and Town Attorney for review and comments. The Annual Report must be submitted to the NYSDEC each year by June 1. Included with the report is the Municipal Compliance Certification Form that must be signed by the Deputy Supervisor.

I, therefore, recommend that you adopt the following resolutions:

- Authorize the Supervisor to sign the New York State Department of Environmental Conservation SPDES (#NYR20A137) General Permit for Stormwater Discharge from Small Municipal Separate Storm Sewers (MS4's), Permit No. GP-0-10-002, Municipal Compliance Certification.
- Schedule a public informational meeting for Wednesday, May 18, 2022, at 7:00 pm, to receive public comment on the draft Stormwater Phase II annual report.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

cc: Remy Orfeo, Town Clerk
Andy Slotman, Highway Superintendent
File #2004.014
Timothy Gallagher, Town Attorney
Steve Bremer, Building Inspector

TC



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

May 16, 2022

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Final Acceptance of Private Improvements
Sheffer Farms Estates Condominiums Phase 1 Project
Private Improvement Permit #2020-03**

Dear Board Members:

On April 5, 2022, a final inspection was conducted of the private improvements constructed in the Sheffer Farms Estates Condominiums Phase 1 Project. The project consists of the installation of 800 L.F. of new private roadway, private utilities, and a private bioretention pond to serve 14 condominiums as shown on the attached location map.

All work has been satisfactorily completed in accordance with Town specifications with the exception of the following, which the developer has provided the escrow amount:

- o Complete Bioretention Pond plantings installation. \$5,000

I, therefore, recommend that you accept the private infrastructure improvements constructed in the Sheffer Farms Estates Condominiums Phase 1 Project constructed under PIP #2020-03, and authorize the Town Clerk to release the contractor's performance bond in the amount of \$70,000.

Respectfully submitted,

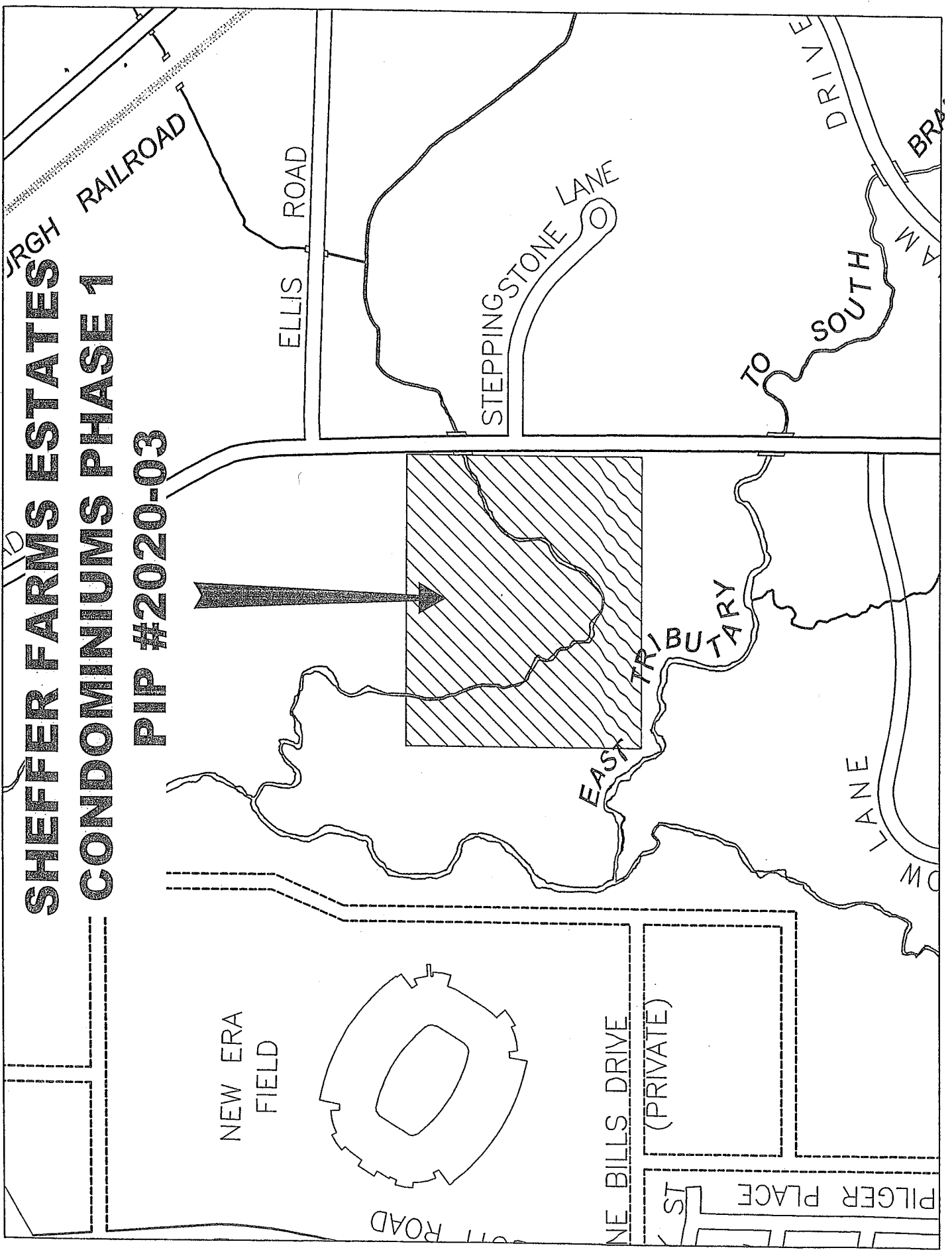
Wayne L. Bieler, P.E.
Town Engineer

Attachment

Cc: Remy Orfeo, Town Clerk Steve Bremer, Building Inspector Dan Stanford, Town Assessor	Timothy Gallagher, Town Attorney Andy Slotman, Highway Superintendent File #2015-017.1
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SHEFFER FARMS ESTATES CONDOMINIUMS PHASE 1

PIP #2020-03





TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

May 16, 2022

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**RE: Knoche Farms Estates Subdivision Phase 3; PIP #2020-05
Release of Escrow – Type E Corner Property Monument Installation**

Dear Board Members:

On October 27, 2021, the Town Board accepted dedication of the public improvements constructed in the above referenced subdivision with the stipulation that funds paid by the developer be held in escrow to install a Type E corner property monuments for Town land in the Knoche Farms Estates Subdivision, Phase 3.

The developer has since had the above referenced work completed. The work was reviewed and approved by the Engineering Department and found to be in compliance with Town specifications.

I, therefore, recommend that you authorize the Town Clerk to release the \$5,000 held in escrow under PIP #2020-05 to install a Type E corner property monuments for Town land in the Knoche Farms Estates Subdivision, Phase 3 to Knoche Farms, LLC, PO Box 1275, Williamsville, New York 14231-1275.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Cc: Remy Orffeo, Town Clerk
File #1998.024.3



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

May 16, 2022

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: *Proposed Change Order #2 – Additional Culverts
Bussendorfer Drainage Improvements Phase 2 Project***

Dear Board Members:

The Engineering Department is requesting your approval of a Change Order (attached) to the contract with Union Concrete & Construction Corporation for the Bussendorfer Drainage Improvements Phase 2 Project in the amount of \$9,000.00. If approved, this would increase the total contract amount to \$1,004,187.88, representing an increase of 0.009%.

The Change Order requested is to revise the work scope under their contract to address several drainage issues and deteriorated pipe replacement. In the area of the project, an existing Pinewood Drive 15" cross culvert's invert is rotten and non-existent. Also, to address a drainage issue for the discharge of a home's sump and downspouts from 4985 Bussendorfer, a far side 6-inch lateral drain pipe with a bubbler is needed. Both of these items were requested to be added to this project by the OP Highway Superintendent.

There is presently funding under AD002 Bussendorfer Drainage \$839,781, but additional funding is needed and a meeting is scheduled with accounting.

I, therefore, recommend that you approve Change Order #2 to our contract with Union Concrete & Construction Corp. for the Bussendorfer Drainage Improvements Phase 2 Project in the amount not to exceed \$9,000.00.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

Cc: Remy Orffeo, Town Clerk File # 2002.030.2

S:\Town Projects\Bussendorfer Drainage Project 2002.030\Payment Union Concrete\Letter to TB to Approve CO2.doc

Visit the Town's website at www.orchardparkny.org

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WHEREAS, the reception staff at the Community Activities Center (CAC) will be short-handed due to the resignation of two staff members, and

WHEREAS, a replacement for the position of part-time Receptionist, Community Activity Center (evening/weekend hours) has been identified, and

WHEREAS, the funds are in the budget for this position, and

WHEREAS, Patrick Higgins has worked for the Town of Orchard Park as a summer camp counselor and proven to be reliable, personable and a hard worker, and

WHEREAS, upon the recommendation of Sue Hemmingway, Community Activity Center Coordinator

NOW, therefore be it

RESOLVED that

Patrick Higgins is appointed to the position of part-time evening and weekend receptionist at the Community Activity Center as a rate of \$15.00/hour, group 9, non-union effective May 20, 2022.

TC

**Town of Orchard Park
Recreation, Parks, and Forestry Department**

4520 California Rd

Orchard Park NY 14127

leake@orchardparkny.org (716) 662-6450 ext.1

5/18/22

To: Town Board

From: Ed Leak

Director of Recreation

Item 1: Appt. to the staff of the Town of Orchard Park Recreation and Parks Department PT for 2022, effective 5/19/21

Alex Barber	\$15.00
Benjamin Bahun	\$15.00
Jessica Carey	\$16.00
Laurel Cymerman	\$15.00
Madeline Franke	\$15.00
Nadia Hering	\$15.00
Paden Homer	\$15.00
Michale Kubera	\$16.75
Ella Merritt	\$15.50
Tyler Regan	\$16.00
Steven Slomka	\$15.00
Angela Totaro	\$15.00
Mary Updike	\$15.00

Item 2: Appt. to the staff of the Town of Orchard Park Recreation and Parks Department PT for 2022, retro - active 4/30/22

Delaney Cunningham	\$15.00
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Note: The above appointment is dependent upon the applicant providing the required certifications.

*Att=Attendant

*LG= Lifeguard

Recreation Director: Ed Leak

Assistant Recreation Director: Kristin Santillo



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

May 16, 2022

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Advertisement of Promotional Assistant Civil Engineer Position
Orchard Park Engineering Department**

Dear Board Members:

At the May 11, 2022 Town Board Work Session, the Town Board approved the filling the Assistant Civil Engineer position through a promotion. Due to the Engineering Department's work load, and the resignation letter effective May 16, 2022 of Jordon Kellerman, to maintain staffing and continue to complete projects, the position was recommended to be filled and approved by the Town Board.

A current Civil Service list does not exist. The Town, therefore, must called for a promotional competitive exam. Erie County Department of Personnel will prepare an open competitive and promotional examination for the Assistant Civil Engineer title.

With the current work load of the Engineering Department, this title is recommended to assist in completing the various projects that develop as the Town's Infrastructure ages. The proposed position description of duties includes the following:

Distinguishing features of the class Assistant Civil Engineer includes: responsible direction and control of subordinates employees. This involves the assignments of work, approval of work, training, evaluation and discipline of employees. The supervisor aspects must be an integral part of the job, not incidental or occasional. Also performs engineering duties and liaison work in connection with the design, construction and maintenance of Town projects; oversees field surveys to obtain data for projects and programs; oversees the obtaining of property line data by survey for survey and deed descriptions use; computes engineering data either manually or through the use of computer; prepares engineering drawings for projects connected with Town plans and projects from surveys either manually or with CADD, or other computer programs; coordinates of construction crews; assists in designing bridges, sewage systems, water systems, drainage systems, highways and other Town projects; draws plans and specifications; makes inspections of projects under construction for conformance to plans and standards; assist with reports by compilation of data and providing preliminary drafts; inspects construction projects.

I, therefore, recommend that you authorize advertisement for the position of Assistant Civil Engineer for the Town of Orchard Park Engineering Department.

Respectfully submitted,

Wayne L. Bieler, P.E CFM.
Town Engineer

Attachment

cc: Remy Orfeo, Town Clerk
Bill Fulton, White Collar President
Lisa McClean, Payroll
File

ASSISTANT CIVIL ENGINEER

TOWN OF ORCHARD PARK

The Town of Orchard Park is now accepting applications for a position in the Engineering Department. The position offers a 40-hour work-week and requires the employee to be in good physical condition and possess a valid Class D driver's license in New York State.

MINIMUM QUALIFICATIONS:

- A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Civil Engineering or other closely related engineering field; or:
- B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Civil Engineering or other closely related engineering field, and one (1) year of professional experience in civil, environmental, sanitary or related engineering discipline; or
- C) Graduation from a regionally accredited or New York State registered two (2) year college or technical school with an Associate's degree in civil engineering technology or construction technology, or completion of two (2) years of study at a regionally accredited or New York State registered four (4) year college or university, in a course leading to a Bachelor's degree in civil engineering and, in addition to either of the above, two (2) years of practical experience in the civil/sanitary field; or:
- D) Graduation from high school or possession of a high school equivalency diploma and four (4) years of practical experience in the civil/sanitary engineering field; or
- E) An equivalent combination of training and experience as defined by the limits of (A), (B), (C) and (D).

The work involves assisting civil engineers by compiling data, making surveys and inspections and preparing drawings. The incumbent performs the most difficult, complex and responsible pre-professional engineering tasks. Work is performed under the general supervision of a civil engineer. Supervision is exercised over a small number of personnel performing either field or office tasks. Does related work as required.

Inquiries should be made at the office of the Town Engineer, 716-662-6425 extension 1801.

Application forms may be obtained at the office of the Town Engineering Department, 4295 South Buffalo Street, Orchard Park, NY 14127.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

May 16, 2022

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Advertisement for Bids
Brush Mountain - Little Loop Announcers / Storage Building & Lighting Project**

Dear Board Members:

Our Consultants for the above referenced project, Carmina-Wood-Morris, DPC, and C&S Companies are finalizing the plans and specifications for the Little Loop Announcers / Storage Building & Lighting Project. The project consists of the design plans and specifications for the construction of a three (3) story building for football equipment storage and game announcement activities. The project also consists of the electrical work for the building, field lights and scoreboard.

The Advertisement for Bids should be published on May 19th, 2022. Plans will be available for purchase on May 20th, 2022. The bid opening will be held on June 10th, 2022.

I, therefore, recommend that you accept the plans and specifications for the proposed Brush Mountain Little Loop Announcers / Storage Building & Lighting Project as prepared by Carmina-Wood-Morris, DPC, / C&S Companies and authorize advertisements in The Bee for sealed bids to be opened for the Brush Mountain Little Loop Announcers / Storage Building and Lighting Project at 2:00 P.M. on June 10th, 2022 in the Basement Meeting Room at the Orchard Park Municipal Center.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

cc: Remy Orffeo, Town Clerk (w/ Notice to Bidders)
Timothy Gallagher, Town Attorney
Chris Wood
Doug Obrist
File #2019.006

Visit the Town's website at www.orchardparkny.org

NOTICE TO BIDDERS

TOWN OF ORCHARD PARK

Brush Mountain - Little Loop Announcers / Storage Building & Lighting Project

Sealed bids are requested for the Brush Mountain Little Loop Announcers / Storage Building & Lighting Project within the Town of Orchard Park, New York.

Bids shall be received at the office of the Town Clerk in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York until June 10, 2022 at 2:00pm (Local Time) at which time they will be opened publicly and read aloud in the Basement Meeting Room. Each bid must be prepared and submitted in accordance with the Bidding and Contract Documents. Each bid must also be accompanied by a Bid Security in the form of a Certified Check, Bid Bond, or Bank Check in the amount of 10% the Bid Total.

Plans, specifications, bid documents and instructions for submitting bids will be available at the office of the Town Clerk beginning on May 20, 2022 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Monday through Friday during business hours from **8:30 A.M. to 4:30 P.M.** (Local Time), with payment of **\$100.00** for each set.

Any non-successful bidder, upon returning such plans, specifications, and bid documents in good condition subsequent to the opening of bids will be refunded the sum of **\$35.00**, and any non-bidder upon so returning such plans, specifications and bid documents will be refunded the sum of **\$25.00**. No refunds will be made for plans in condition not fit for further use or returned later than 10 days after the bid opening date. Copies of the proposed contract documents, plans and specifications may be examined at the office of the Engineer (second floor), 4295 South Buffalo Street, Orchard Park, New York.

The Town of Orchard Park has been and will continue to be an equal opportunity organization. All qualified Minority and Women-Owned Business Enterprises (MWBE) suppliers, contractors and/or businesses will be afforded equal opportunity without discrimination because of race, color, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veteran status.

Remy Orffeo
Town Clerk
Town of Orchard Park

Dated: _____



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
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TOWN ENGINEER
WAYNE L. BIELER, P.E.

May 16, 2022

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: 2022 Summer Help
Engineering Department**

Dear Board Members:

Funds have been allocated in the 2022 budget for seasonal help in the Engineering Department. With the current work load of the Engineering Department, I am recommending Anton Hastings. Anton is currently attending Orchard Park High School and W.D. Ormsby Center. He plans to attend ECC South in the fall studying Architecture Technology. Anton has worked at the Orchard Park Country Club as a groundskeeper and completed an internship with the Orchard Park Engineering Department this spring

I, therefore, recommend that you approve Anton Hastings, 99 Squire Drive, Orchard Park, New York 14127 to a seasonal position in the Engineering Department for a twelve-week period beginning June 16, 2022 at a wage rate of \$15.00 per hour.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

cc: Remy Orffeo, Town Clerk
Lisa McClean, Payroll
Anton Hastings
File

WHEREAS, Orchard Park Community Activity Center is seeking to have a commercial grade AV System installed in dining rooms #118, #119 and #120, and

WHEREAS, the Senior Activities Council has offered to fund the AV System, and

WHEREAS, the bid specifications for a commercial grade AV System will be available in the Town Clerk's office during normal business hours between 8:00 am and 4:15 pm, and

WHEREAS, sealed bids must be received in the Town Clerk's office no later than 2:00 pm on Friday, June 10, and

WHEREAS, the sealed bids will be opened in the basement conference room at the Orchard Park Municipal Center on Friday, June 10 at 2:00 pm

NOW therefore

BE IT RESOLVED that

The Orchard Park Town Board authorizes a legal notice in the Orchard Park Bee for bids on a commercial grade AV System in the Community Activity Center (rooms #118, #119 and #120). Bids will be opened in the Town Municipal Center at 2:00 pm, Friday, June 10, 2022. The project's funding will be provided by the Senior Activities Council.



TOWN OF ORCHARD PARK

MEMORANDUM

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK 14127
(716) 662-6432, ext. 2202

DATE: May 16, 2022

TO: Town Clerk, Remy Orffeo, Jenifer Brady, & Building Inspector Steve Bremer
FROM: Rose Messina
SUBJECT: Item(s) for May 18, 2022 - TB Agenda

NEW BUSINESS:

At the Planning Board meeting held on 5/12/22 the following was recommended to the Town Board:

1. **With regards to Best Brothers Development, 3538 California Road, V/L, located on the southwest corner of California and Milestrip Roads, Zoned I-1,** the Board recommends that the Town Board **APPROVE** the presented Site Plan and **AUTHORIZE** a Building Permit, to construct five (5) exterior storage buildings and two (2) interior storage buildings, totaling 24,654 sq. ft. Buildings are for Self-Storage Units, per the plan received on 5/10/22, based on the following conditions and stipulations:
 1. All public notices have been filed.
 2. This is an Unlisted SEQR Action, based on the Short EAF submitted on 2/17/22, and a **Negative Declaration** is made.
 4. The site lighting is limited to those fixtures and poles indicated on the approved site plan. Light fixtures shall have flat lenses and all lighting is to be directed downward and toward the site.
 5. No outside storage or display is permitted.
 6. An updated Landscape Plan, received 5/10/22, meets all Green Space regulations with 73% Green Space. In accordance with Section 144-44(c)(1)(a)(2), a Certified Check amounting to 50% of the \$23,030 Landscaping Estimate Value shall be deposited with the Town Clerk. (\$11,515) Conservation Board approval was granted on 2/01/2022.
 7. Any future dumpsters shall be screened, in accordance with Section 144-25 of the Town Code.
 8. This Recommendation is conditioned upon the Project Sponsor receiving outside approvals from the ECWA, ECDEP and Town Engineering Approval.

TL

WHEREAS, the following property located in the Town of Orchard Park, locally known as SBL #161.00-3-26 V/L Taylor Road and is presently zoned R-3 Residential, and

WHEREAS, the Town of Orchard Park has determined that it would be in the best interest of the community at large for said property to be rezoned Development and Research (DR), and

WHEREAS, the owner of said property is purported to be LeBex Holdings, and

WHEREAS a metes and bounds description and an accurate map/survey is on file with the Town of Orchard Park Town Clerk, and

WHEREAS, the present use of the property is R-3 and could be used for Two Family Homes, Tourist Homes and Multiple Dwellings (a complete list is available in the Town Clerk's office) and in rezoned DR state the property could be used for Business and Professional offices, Warehousing and distribution (a complete list is available in the Town Clerk's office).

NOW THEREFORE, under the authority of the Town of Orchard Park Ordinances Sections 144-66 through 144-69, be it

RESOLVED that:

- 1) Notice to adjoining landowners be sent as required by Section 144-67 concerning the proposed rezoning, and
- 2) A hearing to consider said rezoning be scheduled for Wednesday, June 15, 2022 at 7:00 PM in the Municipal Center, 4295 South Buffalo Street.

TC

WHEREAS, the following property located in the Town of Orchard Park, locally known as SBL #161.19-2-1 V/L Taylor Road and is presently zoned R-3 Residential, and

WHEREAS, the Town of Orchard Park has determined that it would be in the best interest of the community at large for said property to be rezoned Development and Research (DR), and

WHEREAS, the owner of said property is purported to be Pleasant Acres West, and

WHEREAS a metes and bounds description and an accurate map/survey is on file with the Town of Orchard Park Town Clerk, and

WHEREAS, the present use of the property is R-3 and could be used for Two Family Homes, Tourist Homes and Multiple Dwellings (a complete list is available in the Town Clerk's office) and in rezoned DR state the property could be used for Business and Professional offices, Warehousing and distribution (a complete list is available in the Town Clerk's office).

NOW THEREFORE, under the authority of the Town of Orchard Park Ordinances Sections 144-66 through 144-69, be it

RESOLVED that:

- 1) Notice to adjoining landowners be sent as required by Section 144-67 concerning the proposed rezoning, and
- 2) A hearing to consider said rezoning be scheduled for Wednesday, June 15, 2022 at 7:00 PM in the Municipal Center, 4295 South Buffalo Street.