

PUBLIC NOTICE

2022 PRELIMINARY BUDGET & BENEFIT BASIS SPECIAL DISTRICT

NOTICE IS HEREBY GIVEN that the Ad Valorem & Benefit Basis Special District Preliminary Budgets of the Town of Orchard Park for the fiscal year beginning January 1, 2022 has been completed by the Supervisor and filed in the office of the Town Clerk, S4295 South Buffalo Street, Orchard Park NY 14127, where it is available for inspection by all interested persons at all reasonable hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Orchard Park will meet and review said revised Budgets and hold a Public Hearing at the Orchard Park Municipal Building on Wednesday, October 20, 2021 at 6:00 PM (local time) and that at such hearing any person may be heard in favor of or against any item or items therein contained pursuant to Section 108 of the Town Law. The proposed salaries of the following town officers are here specified as follows:

Supervisor	\$ 81,330
Councilmember (1)	\$ 21,591
Councilmember (1)	\$ 21,591
Councilmember (1)	\$ 21,591
Councilmember (1)	\$ 21,591
Town Justice (2)	\$ 49,462
Town Clerk	\$ 72,037
Supt. of Highways	\$ 78,237

Dated: 10/07/2021

Remy C. Orffeo

Town Clerk

PUBLIC NOTICE

A special public hearing will be held on October 20, 2021 at 7:00 P.M. at the Town of Orchard Park Municipal Building, 4295 South Buffalo Street, Orchard Park, New York regarding the use of Federal Community Development Funds in the Town of Orchard Park.

The Town of Orchard Park is eligible for a Federal Community Development Grant under Title 1 of the Housing and Community Development Act of 1974, as amended.

The purpose of the hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income areas in the Town of Orchard Park.

Citizens are urged to attend this meeting to make known their views and / or written proposals on the Town of Orchard Park's selection of potential projects to be submitted for possible funding by the Federal Community Development Block Grant Program.

The Hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Town Clerk at 662-6410.

Orchard Park, New York

Remy Orffeo
Town Clerk

RESOLVED, that the Town Board does hereby amend the salary of the Interim Highway Superintendent Andrew Slotman from \$36.22/hour to \$37.61/hour effective October 4,2021.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

October 20, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

Re: Final Dedication
Knoche Farms Estates Subdivision Phase 3; PIP #2020-05

Dear Board Members:

On August 25, 2021, a final inspection was conducted of the public improvements constructed in Knoche Farms Estates Subdivision Phase 3. The project included completing the construction of the portions of Alyson Drive, Christina Lane, and Knoche Way, and the construction of Furlong Drive as shown on the attached location map. The completion of this final subdivision phase will allow 32 new single-family residential lots to be developed. All work has been satisfactorily completed in accordance with Town specifications with the exception of the following, which the developer states will be completed in time for dedication, but if they are not, this Department recommends tabling dedication until such time:

- Submit for review and approval hard and electronic copies of the required record drawings for this subdivision to include Real Time Kinematic (RTK) coordinates for the Sanitary Sewer.

The following escrow are requested for uncompleted work:

- Submit for review and approval hard and electronic copies of the required record drawings for this subdivision to include Real Time Kinematic (RTK) coordinates for the subdivision's infrastructure in general (storm, roadway, water, street lighting, etc.). \$10,000
- Install one Type E corner property monuments for the Town Land. \$5,000
- Install Type C GPS monument on Sublot No. 19. \$15,000

We are in receipt of the cash securities for the items noted above. A two-year maintenance bond in the amount of \$575,000 has been submitted along with all other necessary documents.

The following is required by NYSDOT and will allow these new roadways to be included into the Local Highway Inventory (LHI) program, which is used to calculate Chips funding. I, therefore, recommend you adopt the following resolution:

S:\Subdivisions\Knoche Farm Estates\Phase 3 PIP Construction Correspondence\Letter TB Final Dedication Knoche Phase 3.doc

Visit the Town's website at www.orchardparkny.org

Town Board Dedication letter
October 15, 2021
Page 2 of 2

WHEREAS, portions of Alyson Drive, Christina Lane, and Knoche Way, and Furlong Drive were constructed as a Town street in accordance with plans and specifications prepared by Greenman-Pedersen, Inc.; and

WHEREAS, the two lane streets are 0.45-miles in length and consist of a new drainage system, sanitary sewers, waterline, gutters, asphalt pavement, landscaping and street signage; and

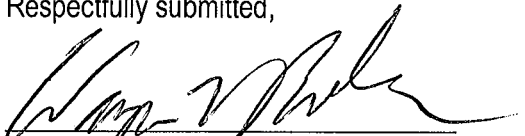
WHEREAS, construction of portions of Alyson Drive, Christina Lane, and Knoche Way, and the construction of Furlong Drive has been completed in accordance with as-built drawings and has been accepted for maintenance by the Town and is currently open to vehicular traffic for the public; now, therefore be it;

RESOLVED, that portions of Alyson Drive, Christina Lane, and Knoche Way, and Furlong Drive shall be included in the 2021 Town Local Highway Mileage Inventory of Town Streets; and, be it further; and

RESOLVED, that New York State Department of Transportation is requested to include portions of Alyson Drive, Christina Lane, and Knoche Way, and Furlong Drive in the Town of Orchard Park's 2021 Inventory of Streets.

I therefore recommend that you authorize the Town Attorney to proceed with the dedication of the public improvements in the Knoche Farms Estates Subdivision Phase 3 constructed under PIP #2020-05, and authorize the Town Clerk to release the performance security in the amount of \$115,000.00.

Respectfully submitted,

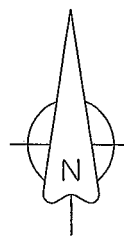


Wayne L. Bieler, P.E., CFM
Town Engineer
Attachment

cc: Remy Orffeo, Town Clerk
Andy Slotman, Highway Superintendent
Dan Stanford, Town Assessor

Timothy Gallagher, Town Attorney
Steve Bremer, Building Inspector
File # 98.024.3

MICHAEL ROAD

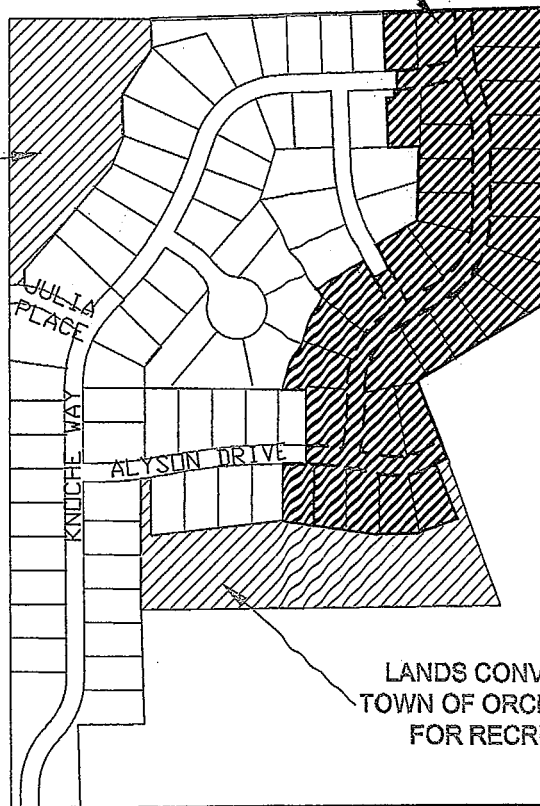


**KNOCHE FARMS ESTATES
PHASE 3
PIP #2020-05 (32 LOTS)**

TRANSIT ROAD (NY 187)

ANGLE ROAD

LANDS CONVEYED TO
TOWN OF ORCHARD
PARK STORMWATER
MANAGEMENT

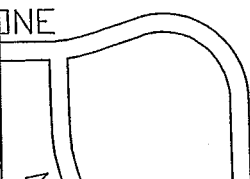


LANDS CONVEYED TO
TOWN OF ORCHARD PARK
FOR RECREATION

MILESTRIP ROAD

LYRICA PARK
CMO

PONDEROSA COURT



SCALE: 1"=600'



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

October 15, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

Re: CDBG 2022 – 2023 & CDBG CARES-Act
SEQR Resolution / CDBG Funding
O.P. Senior Center Generator, laptops & automatic door openers

Dear Board Members:

New York's State Environmental Quality Review Act (SEQR) requires all state and local government agencies to consider environmental impacts equally with social and economic factors during discretionary decision-making. The Town must assess the environmental significance of all actions they have discretion to approve, fund, or directly undertake.

The Orchard Park Engineering Department has attached the SEQR Short Form for the **O.P. Senior Center Generator, laptops & automatic door openers** and the Town has determined the project is classified as a "Type II Action" in accordance with section 617.5 (c) (25) of the SEQR regulations as equipment. Actions that can be classified as a "Type II Action" under the SEQR regulations do not require any further SEQR review, including an Environmental Assessment Form. The Short Environmental Assessment Form has been completed and is attached to provide documentation of this review and determination.

In addition, the Erie County DEP has requested formal proof that matching funding for the recently applied grant project has been dedicated and is secure. The **O.P. Senior Center Generator, laptops & automatic door openers** is estimated at \$967,154.00 +/- (Request = \$391,154.00) and will be funded with the use of capital account AB004 Brush Mountain Community Activity Center Building \$2,914,906.

I, therefore, recommend that you adopt the following resolutions:

Determine that the **O.P. Senior Center Generator, laptops & automatic door openers** be classified as a "Type II Action" as the project will not have a significant impact on the environment and is precluded from further environmental review under New York State Environmental Conservation Law, Article 8.

Authorize the Town Clerk to complete a certified funding resolution for submittal to the Erie County Department of Planning for the CARES-Act Grant Application with the grant match amount of \$576,000.00 +/- (59.55% of project cost) being funded by Town of Orchard Park capital account AB004 that will cover the funding necessary for the equipment and technology for the senior citizens.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

cc: Remy Orfeo, Town Clerk

Timothy Gallagher, Town Attorney

File

Visit the Town's website at www.orchardparkny.org

2022 - 2023
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
& CDBG – CARES Act Funding**

PUBLIC HEARING

October 20, 2021

The Town of Orchard Park may be eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the 2022 Program Year. The purpose of this public hearing is to provide an opportunity for citizens to discuss the needs of the community as outlined in the official notice (*page 7*).

The Town is one of 34 municipalities in the Erie County CDBG Consortium. This year the Consortium will receive a grant of approximately \$3.5 million from HUD. The grant will be divided into four spending categories: 27% for Community Projects; 27% for Housing; 27% for Economic Development; and 19% for Administration and Planning.

To be eligible for CDBG funding, a proposed project must satisfy one or more of the following national objectives:

- I. - BENEFIT LOW AND MODERATE INCOME PERSONS
- II. - CORRECT SLUMS AND BLIGHT
- III. - MEET AN URGENT COMMUNITY NEED

These objectives are further described below.

I. BENEFIT LOW AND MODERATE INCOME PERSONS

Area Benefit: For a project to benefit low and moderate income persons, it is required that at least 41.9% E.C. (40.34% Nat.) of the residents of the specific area targeted be at or below the criteria of the Income Eligibility Schedule on *page 4*. Data from the 2010 U.S. Census shows that there are 4,360 low and moderate income persons within the Town and 465 in the Village (Total = 4,825).

For a specific area to qualify, an independent income survey must be performed for the targeted area.

Limited Clientele: All elderly, homeless, and handicapped residents are presumed eligible regardless of their location within the Town or their income levels. For a project to be considered under this category, at least 51% of the benefiting persons must be classified as limited clientele.

II. CORRECT SLUMS AND BLIGHT

For an area to be designated as a slum or blighted area, there must be a substantial number of deteriorated or deteriorating buildings or public improvements throughout the area. The project must address one or more of the conditions, which contributed to the deterioration of the area. Currently there are no such areas in the Town of Orchard Park.

III. MEET AN URGENT COMMUNITY NEED

To comply with the objective of meeting an urgent community need, the project must alleviate existing conditions that have developed or become critical within the past 18 months and:

- Pose a serious and immediate threat to the health and welfare of the community,
- the grantee is unable to finance, and
- other resources of funds are not available.

ELIGIBLE ACTIVITIES

- Acquisition of Real Property for a Project
- Public Facilities and Improvements
- Public Services
- Removal of Architectural Barriers
- Historic Preservation
- Commercial or Industrial Rehabilitation
- Special Economic Development
- Program Administration Costs

Page 5 outlines the history of CDBG funding in the Town of Orchard Park. Since its inception in 1976, the Town has received over \$3.0 million in grants and loans under this Federal program. **Page 6** lists the various projects for which the Town has utilized its block grant monies.

It is estimated that the 2022 allotment for the Erie County CDBG Consortium Communities Senior projects will be \$945,000.00. Funds will be granted on a competitive basis to those municipalities whose projects best meet the HUD goals described above. There is a maximum grant of \$100,000 per project with a maximum of two projects funded per municipality. Applications for this year's Community Development Block Grant funds must be submitted by November 1, 2021.

Some suggested projects in the Town of Orchard Park which may qualify for funding in 2022 include:

<u>PROJECT</u>	<u>ESTIMATE</u>
<u>CARES ACT</u> - O.P. Senior Center Generator Laptops & Automatic Door Openers Request \$391,154 / Match \$576,000	\$967,154.00
<u>CDBG</u> - Rural Transit Service (participation in the existing program w/ 18 towns, 7 villages)	\$30,000.00 +/- (no matching funds required)

Last year the Town submitted applications for the O.P. Senior Center Improvements and Senior Transportation Van and the Rural Transit Service Program. The Rural Transit Service Program was funded. The O.P. Senior Center Improvements and Senior Transportation Van was not funded.

It is likely that the Town will again submit an application for funding to continue our participation in the Rural Transit Service Program. This program provides van transportation for eligible citizens. Trips can be for any reason but are prioritized for medical and health concerns. Orchard Park has 137 registered users.

ATTACHMENT

**2021 INCOME ELIGIBILITY SCHEDULE
ERIE COUNTY COMMUNITY DEVELOPMENT PROGRAM**

No. of Persons	4 Points		3 Points		2 Points		1 Point	
	30% County Median	50% County Median	65% County Median	70% County Median	80% County Median	100% Median		
	<i>CDBG Very Low Inc.</i>	<i>CDBG Low Inc.</i>			<i>CDBG Moderate Inc.</i>			
1	\$16,590	\$27,650	\$35,945	\$38,710	\$44,240	\$55,300		
2	\$18,960	\$31,600	\$41,080	\$44,240	\$50,560	\$63,200		
3	\$21,330	\$35,550	\$46,215	\$49,770	\$56,880	\$71,100		
4	\$23,670	\$39,450	\$51,285	\$55,230	\$63,120	\$78,900		
5	\$25,590	\$42,650	\$55,445	\$59,710	\$68,240	\$85,300		
6	\$27,480	\$45,800	\$59,540	\$64,120	\$73,280	\$91,600		
7	\$29,370	\$48,950	\$63,635	\$68,530	\$78,320	\$97,900		
8+	\$31,260	\$52,100	\$67,730	\$72,940	\$83,360	\$104,200		

Rehab Program		Rehab Program Income Points	
		<30% =	4 Points
Under 80% Median	0% Deferred	30-50% =	3 Points
		50-65% =	2 Points
		65-80% =	1 Point

**TOWN OF ORCHARD PARK
COMMUNITY DEVELOPMENT PROGRAM
FUNDING HISTORY AS OF OCTOBER 2021**

YEAR	ALLOTMENT	EXPENDED	BALANCE
1976	\$111,792.00	\$111,792.00	\$0.00
1977	111,792.00	111,792.00	0.00
1978	111,792.00	111,792.00	0.00
1979	111,792.00	111,792.00	0.00
1980	111,792.00	111,792.00	0.00
1981	111,792.00	111,792.00	0.00
1982	259,977.59	259,977.59	0.00
1983	58,448.49	58,448.49	0.00
1984	64,499.92	64,499.92	0.00
1985	50,852.00	50,852.00	0.00
1986	20,171.00	20,171.00	0.00
1987	0.00	0.00	0.00
1988	0.00	0.00	0.00
1989	23,357.00	23,357.00	0.00
1990	34,183.00	34,183.00	0.00
1991	90,000.00	90,000.00	0.00
1992	0.00	0.00	0.00
1993	150,630.00	150,630.00	0.00
1994	0.00	0.00	0.00
1995	0.00	0.00	0.00
1996	40,000.00	40,000.00	0.00
1997	0.00	0.00	0.00
1998	0.00	0.00	0.00
1999	135,000.00	135,000.00	0.00
2000	0.00	0.00	0.00
2001	0.00	0.00	0.00
2002	190,000.00	190,000.00	0.00
2003	0.00	0.00	0.00
2004	0.00	0.00	0.00
2005	90,000.00	90,000.00	0.00
2006	0.00	0.00	0.00
2007	0.00	0.00	0.00
2008	100,000.00	100,000.00	0.00
2009	0.00	0.00	0.00
2010	0.00	0.00	0.00
2011	200,000.00	200,000.00	0.00
2012	0.00	0.00	0.00
2013	0.00	0.00	0.00
2014	0.00	0.00	0.00
2015	100,000.00	100,000.00	0.00
2016	0.00	0.00	0.00
2017	150,000.00	150,000.00	0.00
2018	78,759.00	78,759.00	0.00
2019	0.00	0.00	0.00
2020	0.00	0.00	0.00
2021	0.00	0.00	0.00
TOTAL GRANTS	\$2,506,630.00	\$2,506,630.00	\$0.00
1992 LOAN*	100,000.00	100,000.00	0.00
1995 LOAN**	450,000.00	450,000.00	0.00
TOTAL LOANS	550,000.00	550,000.00	0.00
GRAND TOTAL	\$3,056,630.00	\$3,056,630.00	\$0.00

* Loan repaid in 2005

** Loan repaid in 2006

TOWN OF ORCHARD PARK
COMMUNITY DEVELOPMENT FUNDED PROJECTS
STATUS AS OF 10/5/2021

FUNDING YEAR	PROJECT	ALLOCATED	EXPENDED	BALANCE
1977 - 1980*	Administration	36,861.14	36,861.14	0
1978 - 1981**	Housing Rehabilitation	23,737.00	23,737.00	0
1976	Orchard Meadows Playground	37,264.00	37,264.00	0
1976, 1977	Poplar-Webster Drainage	159,320.00	159,320.00	0
1976, 1977	Union Road Waterline Ext.	11,208.68	11,208.68	0
1977 - 1979	Burmon Sanitary Sewer Rehabilitation	6,903.32	6,903.32	0
1978, 1979	Southwestern Blvd. Economic Dev. Waterline	166,852.23	166,852.23	0
1980	Velore Avenue Waterline	12,130.58	12,130.58	0
1980	Burmon Recreation Area	42,767.93	42,767.93	0
1977, 1979 -1983	Velore Avenue Rehabilitation	102,189.12	102,189.12	0
1981, 1982	Quaker Centre Industrial Park Phase 1	350,000.00	350,000.00	0
1985	Zoning Maps	464.05	464.05	0
1982 - 1984	Vistula Avenue Rehabilitation	140,465.67	140,465.67	0
1985	Planning / Construction Maps	867.77	867.77	0
1989	Hillside Income Survey (Hillside Ave. & NIA)	6,000.00	6,000.00	0
1985, 1986, 1989	Hillside Ave. Rehabilitation (Inc. 1st & 2nd St.)	175,209.51	175,209.51	0
1993	Senior Citizens Activity Center	90,630.00	90,630.00	0
1993	Lakeview Ave. Pavement Restoration	60,000.00	60,000.00	0
1996	O.P. Library Handicapped Accessibility	40,000.00	40,000.00	0
1996***	Rural Transit Service Program	-----	-----	-----
1999	Summit Avenue Reconstruction	90,000.00	90,000.00	0
1999	Boys & Girls Club Handicap Access	45,000.00	45,000.00	0
2002	Windom Ave. Reconstruction	90,000.00	90,000.00	0
2002	Burmon Recreation Area Improvements	40,000.00	40,000.00	0
2002	Senior Citizens Center Repairs	60,000.00	60,000.00	0
2005	Allen Street Reconstruction	90,000.00	90,000.00	0
2008	Oakwood Reconstruction	100,000.00	100,000.00	0
2011	Iroquois Drive Reconstruction	100,000.00	100,000.00	0
2011	Iroquois Drive Drainage	100,000.00	100,000.00	0
2015	Burmon Drive Sanitary Sewer Replacement	100,000.00	100,000.00	0
2017	Burmon Drive Road Reconstruction	150,000.00	150,000.00	0
2018	Burmon Drive Sidewalk Reconstruction	78,759.00	78,759.00	0
TOTAL GRANTS		\$2,506,630.00	\$2,506,630.00	\$0.00
1992	Breem Street Relocation (Loan)	100,000.00	100,000.00	0
1995	Orchard Park Commerce Center (Loan)	450,000.00	450,000.00	0
TOTAL LOANS		\$550,000.00	\$550,000.00	\$0.00
GRAND TOTAL		\$3,056,630.00	\$3,056,630.00	\$0.00

*Costs for administration of grant monies were reimbursed to the Town for years 1977-1980, but administration is now done entirely by Erie County.

**The Housing Rehabilitation Program was administered by the Town for years 1978-1981, but now the program is administered directly by Erie County.

***In 1996 the Town began participation in a transportation service with approval of an additional grant for \$34,782 for the purchase of a handicap van. These funds and additional funds used for annual operation and maintenance do not accrue to the Town. The program is administered by Erie County through a not for profit agency and therefore the amount of funding is not shown in this table.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

October 14, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: 2022-2023 CDBG Funds
Project Priority**

Dear Board Members:

As discussed at the 2021 public hearing on the use of 2022/2023 Community Development Block Grant Funds and CARES Act Funds, the Supervisor must be given authorization to sign, submit, and execute the contracts with the Erie County Community Development Block Grant (ECCDBG) program. The proposed Community Development projects must be ranked in order of priority by the Town. In addition, Rural Transit Service has asked for a letter of support from the Town.

I, therefore, recommend the following resolutions be authorized:

- Authorize the Supervisor to sign, submit, and execute applications/contracts for the Erie County CDBG program and CARES Act with the following priority.
- Priority #1 = CARES = OP Senior Center Generator, laptops & automatic door openers
- Priority #1 = CDBG = Rural Transit Service
- Authorize the Supervisor to issue a letter of support for the Rural Transit Service – Van Program.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM.
Town Engineer

Attachment/CDBG/CARES Handout

cc: Remy Orffeo, Town Clerk
File

Visit the Town's website at www.orchardparkny.org

WHEREAS, due to the resignation of Court Clerk to the Town Justice, Cindy Jondle; and

WHEREAS, Marie Falzone has assumed the responsibilities of Senior Court Clerk to the Town Justices;
and

WHEREAS, effective October 4, 2021 Marie Falzone's salary will be increased by \$1.36/hour.

NOW, THEREFORE be it

RESOLVED, that the Town Board does hereby increase Marie Falzone, Senior Court Clerk's salary by \$1.36/hour effective October 4, 2021.

RESOLVED, that the Town Board does hereby appoint Joseph Gian to the position of Public Safety Dispatcher, to be effective November 2, 2021, CSEA pay range 0007 "1st year" \$19.21 per hour, as recommended by the Chief of Police.

RESOLVED, that the Town Board does hereby appoint Part Time Public Safety Dispatcher Courtney Kessel to the position of Public Safety Dispatcher (Probationary), to be effective December 6, 2021, CSEA pay range 0007 " Step E ", \$25.71 per hour, with a seniority date effective July 19, 2020 with an accrual date effective 07/19/2017, as recommended by the Chief of Police.



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

October 15, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Knoche Farms Estates Phase 3; PIP #2020-05
Traffic Order**

Dear Board Members:

The Police Chief, Highway Superintendent and I have reviewed the street layout for the above referenced subdivision phase.

Upon dedication of Knoche Farms Estates Subdivision Phase 3, I hereby recommend that you adopt the following traffic order:

- Authorize the posting of a **STOP SIGN** on Knoche Way at the intersection of Furlong Drive.
- Authorize the posting of a **STOP SIGN** on Christina Lane at the intersection of Furlong Drive.
- Authorize the posting of a **STOP SIGN** on Furlong Drive at the intersection of Alyson Drive.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

cc: Remy Orfeo, Town Clerk
Andy Slotman, Highway Superintendent
File #1998.024.3
Timothy Gallagher, Town Attorney
Joe Wehrfritz, Police Chief



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

October 20, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: *Permanent Appointment to Position
of Principal Engineer Assistant
Engineering Department***

Dear Board Members:

As you know, since early 2021, there have been vacancies in the Engineering Department with the resignations of Garrett Chilson and Craig Wilson and per various Town Board work sessions, the Town Board approved the filling of the now vacant Principal and Senior Engineer Assistant positions.

Erie County Department of Personnel has two New York State Department of Civil Service title lists, both of which were canvassed with only three candidates responding to the position for the Principal title. Position was certified that the appropriate civil service title of Principal Engineer Assistant for the Town of Orchard Park based on job classifications and duties is correct.

The proposed Principal Engineer Assistant position description of duties includes the following: Assists civil/sanitary/road/water engineers by compiling data, making surveys and inspections, prepares drawings, reviewing engineering submittals, assisting in evaluations, and assisting in designs of the Town's aging infrastructure. Prepares drawings, maps, tracings, specifications and other graphic presentations of projects and programs. Participates in and/or compiles data for survey parties and engineers. Makes engineering computations, both manually and through the use of a computer. Searches records for data on properties, easements, rights of ways and the like. Assists in construction projects layout. Makes inspections of projects and programs, reviews findings with an Engineer. Makes routine tests and compiles data. Carries out tests of materials to ensure conformance to specifications. May be required to perform routine computer operation and programming. Prepares drawing and maps utilizing a computer. Performs other engineering tasks associated with the review, evaluation, design, and construction of projects.

I am pleased to inform you that after receiving their applications and interviewing three candidates responding to the advertisements, postings and scoring in the top three on the exam, I have concluded that the best-qualified individual for the position is Jordan Kellerman. Mr. Kellerman has an A.A.S. in Construction Management from Erie Community College and has worked assisting the Engineering Department in survey work and construction inspection in the past. Jordan has accepted the challenge of construction inspection duties and responsibilities with enthusiasm and has performed his assignments with diligence and effectiveness.

Visit the Town's website at www.orchardparkny.org

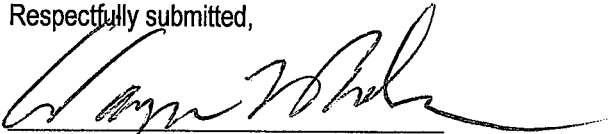
Honorable Town Board
October 20, 2021
Page 2

Mr. Kellerman was promoted to Senior Engineer Assistant on August 6, 2013. Again, Mr. Kellerman accepted all challenges of the Senior Engineering Assistant title. With both the Engineering and the Sewer Water & Lighting Department, Jordan had proven to be a dedicated and dependable employee.

Funding for the Principal Engineering Assistant position is included in the Engineering Department budget. Per the 2019 white collar union contract, Jordan Kellerman, Principal Engineer Assistant level 0011 Range C wage of \$30.33/hr. is proposed, which was the next acceptable step above his current salary.

I, therefore, recommend that you appoint Mr. Jordan Kellerman, the permanent position of Principal Engineer Assistant in the Orchard Park Engineering Department at Level 0011, Range C of the union wage rate schedule, effective October 25, 2021 meeting Civil Service rules and regulations.

Respectfully submitted,



Wayne L. Bieler, P.E., CFM
Town Engineer

cc: Remy Orfeo, Town Clerk
Lisa McClean, Payroll
Nichole Ruf, Drescher & Malecki, LLP
Jordan Kellerman
File



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

October 15, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Bussendorfer Waterline Replacement Project
Bid Award**

Dear Board Members:

Bids were opened for the Bussendorfer Waterline replacement on September 30, 2021. The project consists of total replacement of existing watermain and restoration of pavement for approximately 3300' and restoration of adjacent disturbed lawn areas as requested by ECWA.

The project was bid on a unit price basis for the associated drainage and road reconstruction work items. The Engineering Department has reviewed those itemized prices of the five contractors who submitted bids. The Project also proposes two Alternates for method of pavement restoration. This department performed a review with Andy Slotman, Orchard Park Highway of all bids submitted, and compared them against the Engineer's estimate of \$973,966.70 plus Alternate #1 \$85,000.00 totaling \$1,058,966.70. The lowest bid submitted for the base bid and Alt #1 is \$894,674.00, slightly lower than the engineer's estimate for the project.

Attached is an extended tabulation of bid results showing the itemized bid amounts from each bidder. Contractor submissions were checked for math errors, NO ERRORS were found. Town Attorney & Burmon Attorney were consulted about unbalanced bid unit items and are okay with award.

The low bidder for this project including Alternate #1 (road milling and paving) is New Frontier Excavating and Paving, Inc. The company has successfully completed various sewer, water, and road reconstruction projects in the past. The contractor provided three letters of recommendation on current experience with aforementioned contractor and all included very positive comments. New Frontier Excavation & Paving submitted a long list of references and all gave positive recommendations.

I, therefore, recommend that you adopt the following resolution:

1. Award the contract for the Bussendorfer Waterline Replacement Project to the lowest responsible bidder, New Frontier Excavation & Paving, 7003 Brown Hill Road, Boston, NY 14075 in the amount not to exceed \$894,674.00.00 (Base Bid of \$809,510.00 + Alternate #1 of \$85,164.00).

Respectfully submitted,

Wayne L. Bieler, P.E., C.F.M.
Town Engineer

Attachment

cc: Remy Orffeo, Town Clerk
New Frontier Excavation & Paving, Inc.
ECWA

Timothy Gallagher, Town Attorney
File #2002.030.3

Visit the Town's website at www.orchardparkny.org



TOWN OF ORCHARD PARK

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK



MEMORANDUM

FROM: Wayne L. Bieler, P.E., CFM Town Engineer
TO: Honorable Town Board
SUBJECT: Older Vehicle Replacement

DATE: October 15, 2021

The Engineering Department has a 2014 F150 4x4 vehicle that is experiencing minor repair issues. One of the Department's inspectors is currently using the vehicle. It has had electrical issues over the last few years causing the battery to drain overnight causing delays and additional manpower. The vehicle has been out of service for the electrical problems several times. The truck needs tires before winter, inspection and has front barring grinding. It is not cost effective for the Town to continue to run this vehicle, with the high value of used trucks, an upgrade makes sense.

A trade-offer for this vehicle from the dealer is \$14,000.00, but the Town could accept a higher amount from public action, Actions International Inc. The truck does run and is drivable so sending it to public auction would likely be in the Town's best interest to try to get more.

State bid is \$29,978 for a 2022 F150XL super cab from Delacy Ford. Delacy Ford is unable to acquire a 2021 F150XL regular cad due to the availability of the 2021 model year. In addition, the quoted model was incorrect and it should have been a super cab and not a regular cab. A super cab is better suited for inspections for it allows for storage of equipment and rain gear.

There is presently funding allocated under Capital Account WS002 Water and Sewer Equipment Acquisition, A01440 50200 Engineering Equipment and WS8346 50200 Sewer General Equipment for equipment upgrades.

I, therefore, recommend that you adopt the following resolutions:

- Declare the 2014 Ford F150 4x4 pickup (1FTNF1EF5EKE10800) as surplus vehicle, and authorize the sale of this vehicle or trade as stated.
- Authorize the purchase of a new 2022 Ford F150XL 4x4 super cab pickup from Delacy Ford under State/County Bid for \$29,978.00 for the Engineering Department.

cc: Remy Orffeo, Town Clerk
Andy Slotman, Sewer, Water & Lighting Dept.
File

NEW BUSINESS:

Please refer the following to the Planning Board for review & recommendation:

1. Windom Community Church, 60 West Abbott Grove, located on the south side of West Abbott Grove, off Abbott Road, adjacent to Church, Zoned B-2. (SBL#161.09-2-15) Anthony Venturoli is requesting to spilt-off and sell a portion of the churchs' property with parsonage residence located here.

SUBJECT: Item(s) for October 20, 2021 - TB Agenda

OLD BUSINESS

The Planning Board, at their October 14, 2021 meeting, recommended the following:

1. Regarding Quaker Crossing Outparcel, located at the western end of parking area between Regal Cinema & Red Robin Restaurant, Zoned B-1, the Planning Board recommends that the Town Board **APPROVE** the presented Site Plan, and **AUTHORIZE** a Building Permit, to construct a 31,070 sq. ft. Retail Building, per the plan received on 9/29/21, based on the following conditions and stipulations:
 1. All public notices have been filed.
 2. This is an Unlisted SEQR Action, based on the Short EAF submitted on 8/18/21, and a **Negative** declaration is made.
 3. The site lighting is limited to those fixtures and poles indicated on the approved site plan. Light fixtures shall have flat lenses and all lighting is to be directed downward and toward the site.
 4. No outside storage or display is permitted.
 5. An updated Landscape Plan, received 8/23/21, meets all Green Space regulations. In accordance with Section 144-44(c)(1)(a)(2), a Certified Check amounting to 50% of the \$9,350 Landscaping Estimate Value shall be deposited with the Town Clerk. (\$4,675) Conservation Board approval was granted on 10/05/2021.
 6. Any future dumpsters shall be screened, in accordance with Section 144-25 of the Town Code.
 7. This approval is conditioned on the following:
 1. Add on the Site Plan a table of the required and supplied parking spaces for the site as well as appropriate approval history of parking spaces approvals. Parking spaces shall meet or exceed Town Code requirements for all building capacities. Variances granted before have proved appropriate for this site.
 2. Include Water domestic service and fire protection connections for the proposed building. Verify the connection pipe system is correct, provide details and clarification of existing supply system on the site plan.

2. Regarding P.B. File #14-2021, V/L Sterling Park, 235 Windward Road, located on the west side of Windward Road Zoned I-1, I move to recommend that the Town Board **APPROVE** the presented Site Plan and **AUTHORIZE** a Building Permit, to construct a 2 phase project, First, 18,156 sq. ft. medical Building, and second 15,950 sq. ft., per the plan received on 9/28/2021, based on the following conditions and stipulations:
 1. All public notices have been filed.
 2. This is an Unlisted SEQR Action, based on the Short EAF submitted on 7/30/21, and a **Negative** Declaration is made.
 3. The site lighting is limited to those fixtures and poles indicated on the approved site plan. Light fixtures shall have flat lenses and all lighting is to be directed downward and toward the site.
 4. No outside storage or display is permitted.
 5. A Landscape Plan, received 8/31/2021, meets all Green Space regulations with 57.9% Green Space. In accordance with Section 144-44(c)(1)(a)(2), a Certified Check amounting to 50% of the \$45,045 Landscaping Estimate Value shall be deposited with the Town Clerk. (\$22,522.50) Conservation Board approval was granted on 9/07/2021.
 6. All future dumpsters shall be screened, in accordance with Section 144-25 of the Town Code.
 7. This approval is conditioned upon submission of a minor amendment of drawing C-302.

TOWN OF ORCHARD PARK

BUILDING INSPECTOR MONTHLY REPORT

MONTH OF SEPTEMBER 2021

BUILDING PERMITS	# OF	VALUE	BUILDING PERMITS	# OF	VALUE
NEW CONSTRUCTION:			ABOVE GROUND POOLS		
SINGLE DWELLING	4	1,699,349	INGROUND POOLS	5	223,350
DOUBLE DWELLING			DECKS	4	94,500
APT/MULTI-FAMILY			ELECTRICAL	16	35,150
COMMERCIAL			FENCES	11	77,600
ADDITIONS:			GARAGE / BARN / POLE BARN	1	39,000
RESIDENTIAL	1	37,500	GENERATORS	10	142,013
COMMERCIAL	1	5,000,000	MISC. (OPERATING/ DEMO)	5	20,943
ALTER/REPAIR:			PORCH/PATIO	3	37,000
RESIDENTIAL	3	33,000	SHEDS	14	65,122
COMMERCIAL / TENANT BO	2	185,000	SIGNS	5	23,315
COMMERCIAL MISC.	4	377,427	RESIDENTIAL MISC.	9	141,545
SOLAR PV SYSTEM	1	29,689	TOTAL:	99	8,261,503

INSPECTIONS TYPE:	NUMBER OF INSPECTIONS PER ZONE				TOTAL
	1	2	3	4	
NEW CONSTRUCTION:					
RESIDENTIAL	13	12	14	4	
COMMERCIAL					
ADDITIONS:					
RESIDENTIAL	8	7	8		
COMMERCIAL					
ALTER/REPAIR:					
RESIDENTIAL	3		10	5	
COMMERCIAL / TENANT BO			3		
ABOVE GROUND POOLS	1	1	3	1	
INGROUND POOLS	1	2	2	1	
DECKS	10		3	2	
ELECTRICAL	3	6	4	6	
FENCES	1	1	1	3	
GARAGE/BARN/POLE BARN	1	5	2	1	
GENERATORS	3	2	3	4	
MISC.	3	4	1	8	
PROPERTY MAINTANICE	2	2	2	5	
SHEDS		7		9	
SIGNS					
SOLAR PV SYSTEM					
FIRE INSPECTIONS	2	4	11	25	
CLOSEOUT INSPECTIONS					
TOTAL INSPECTIONS:					

Meetings Attended	Town Board	Planning Board	Z B A	Court
Steven Bremer	1			
David Holland			1	
John Wittmann			1	2
Tom Minor				
Rayne Degre				

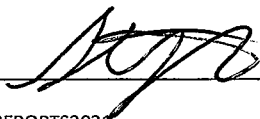
ZONING BOARD OF APPEALS:

GRANTED: 2

DENIED: 1

REMARKS:

SIGNATURE: _____



DATE: _____

10/6/21